

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on October 26, 2018 at the 2080 Citygate Drive, Columbus, Ohio.

Call to Order: Meeting called to order by Mr. W. Gregory Spencer, Board President, at 10:06 a.m.

Roll Call:

Mr. Edward Bischoff	Absent
Mrs. Joyce Galbraith	Present
Mrs. Beth Glitt	Present
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Present

Staff Present:

- Dr. Tom Goodney – Superintendent
- Mr. David Varda – Treasurer/CFO
- Ms. Sophia Speelman – Community School Coordinator
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Mr. Spencer, Board President, led the Pledge of Allegiance.

18.10.01 APPROVE ADOPTION OF AGENDA

It was moved by Mrs. Galbraith and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda of the October 26, 2018 Regular Board meeting.

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea
Motion passed.

18.10.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mrs. Robin Reid-Pleasnick and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the September 28, 2018 Regular Board Meeting.

5.02/Approval of the Financial Reports for September, 2018

1. Board Financial Update. *(For Information Purposes)*
2. Investment Report for September, 2018 that is on file in the Treasurer's Office.

3. Travel and meeting Expense Report for the Governing Board Members, Superintendent and Treasurer, September 1, 2018 through September 30, 2018 that is on file in the Treasurer's Office.
4. Bill List for September, 2018:

General Fund	\$1,383,317.51
Dublin CSD – City/County Funds	431,069.74
Gahanna CSD – City/County Funds	223,805.73
Grandview Hts. CSD – City/County Funds	19,996.71
Hilliard CSD – City/County Funds	484,060.69
Reynoldsburg CSD – City/County Funds	233,627.30
Westerville CSD – City/County Funds	769,369.31
Whitehall CSD – City/County Funds	10,466.37
Upper Arlington CSD – City/County Funds	337,901.35
South-Western CSD – City/County Funds	22,428.41
Bexley CSD – City/County Funds	145,710.34
Columbus CSD – ESC Funds	64,784.51
Worthington CSD – City/County Funds	262,164.83
Hamilton LSD – ESC Funds	130,828.42
Canal Winchester LSD – ESC Funds	86,078.32
Groveport-Madison LSD – ESC Funds	151,337.20
New Albany-Plain LSD – ESC Funds	226,502.21
Delaware CSD – ESC Funds	123,694.58
Marysville EVS – ESC Funds	20,088.58
Olentangy LSD – ESC Funds	1,121,182.39
Big Walnut LSD – ESC Funds	253,520.96
Buckeye Valley LSD – ESC Funds	134,991.36
Fairbanks LSD – ESC Funds	6,305.50
Bloom Carroll LSD	4.36
Delaware Area Career Center	3,932.08
Liberty Union Thurston LSD	12.43
Pickerington LSD	22.29
Granville EVS	3,438.34
Chillicothe CSD	23,458.07
Licking Heights LSD	187,142.38
OCAI – Operations-Family and Community Support Association for Middle Level Education	13,743.42
Mt. Vernon CSD	19,727.00
ESCCO – Special Education Administrative Services	22.45
ESCCO – Behavior Intervention Services	1,122,222.51
ESCCO – Special Education Transitional Services	34,164.51
ESCCO – Low Incidence Services	6,710.85
ESCCO – Hearing Impaired Services	555,378.00
ESCCO – Visually Impaired Services	132,460.11
ESCCO – English Language Services	28,481.06
ESCCO – Emotionally Disturbed Services	11,428.44
ESCCO – STACK Autistic Student Services	74,617.23
TRACC	1,177,584.13
Changes – Student Services	150.20
Delaware/Union ESC	18,978.89
Psychology	18,748.62
Reynoldsburg Preschool	9,334.76
Bexley CSD Preschool	87,279.51
Upper Arlington CSD Preschool	9,452.19
Preschool Itinerant	56,014.68
Fairbanks LSD Preschool	18,545.27
	8,719.29

ESCCO – Campus Based Transitions	189,919.05
ESCCO – Speech/Language Services	61,936.33
ESCCO – Strive	179,777.87
ESCCO – Ventures	91,110.94
ESCCO – Mental Health Services	16,916.48
ESCCO – Adapted PE Services	14,170.34
ESCCO – Occupational Therapy Services	22,669.12
ESCCO – Physical Therapy Services	989.11
ESCCO – Crosscreek Day Treatment	22,893.37
ESCCO – Center for Achievement	(862.44)
ESCCO – Gifted Students Services	11,178.31
ESCCO – Professional Learning	49,566.58
ESCCO – E-Learning	35,831.18
ESCCO – Digital Learning	26,105.61
ESCCO – Printing Services	20,292.74
ESCCO – Court Liaison Services	2,784.10
ESCCO – Conference Center	63,120.26
OCALI – AIM and Online Professional Development	20,586.18
Marburn Academy	624.51
Wellington Schools	3,859.02
Tolles Career and Technical Center	19,477.32
Northridge LSD	7,281.56
Northridge Preschool	7,836.53
Southwest Licking LSD	29.21
Marion City Schools	108,235.55
Kids Voting	4,611.09
Columbus DeSales	6,191.76
College and Career Success	15,429.05
OCALI – Outreach and Accessibility	7,451.68
ODE Contract (Lamphere)	6,764.44
Gahanna Christian Academy	5,346.80
OCALI – Autism Center FY 18	(10,765.87)
OCALI – ADM ODE/OEC	5,169.46
OCALI – CSD FY 18	(40,548.09)
Columbus School for Girls	1,769.45
SOS	38,109.44
Columbus Academy	16,206.68
ODE Contract (Lamphere)	2,494.90
ODE Contract (Kuhn)	18,371.15
ODE Contract (Field Specialists)	43,617.21
Star House	146,242.99
Ohio Alliance for High Quality Education	4,235.52
OCALI – MIDD/COE Website	32.04
Community School Monitoring Services	27,110.77
OCALI – Lifespan Clearinghouse	7,672.33
OCALI – Employment First Transition	11,110.72
OCALI – Autism Center	32,566.80
OCALI – FY 19	264,437.23
OCALI – CSD FY 19	225,863.99
ODE Contract (Cohen)	10,207.92
ODE Contract (Transition Specialist)	25,568.86
ODE Contract (Kuhn)	7,872.28
ODE Contract (Lamphere)	6,794.45
OCECD	127,385.78
EPSEA	6,478.12
Central Ohio Leadership Academy	7,407.54
FCFC – EI Outreach 2018	106.00

FCFC – JFS FY 18	94,934.56
EdPASS	11,626.43
Ohio Math Corps FY 18	(10,329.77)
Ohio Reading Corps FY 18	11,216.41
Martha Holden Jennings	1,731.75
FCFC – Admin FY 19	27,829.11
FCFC – Multisystem FY 19	53,277.23
FCFC – Help Me Grow EI FY 2019	182,798.53
FCFC – Home Choice FY 19	5,669.22
Celebrate One 2019	9,339.13
FCFC – Home Choice 5-21	10,906.80
Ohio Reading Corp FY19	28,259.52
AEP College and Career	1,875.00
Ohio Math Corp FY 19	5,438.94
EPSEA	83,547.82
OCALI – OCALICON Conference	8,759.33
Background Checks Rotary	31,373.40
Section 125 Plan	6,369.95
EdPASS Rotary	174.23
COBRA Premium Payments	2,096.94
Summer School	845.08
Rockbridge Academy	17,509.43
National Drop-Out Prevention Conference	701.97
SERS	40,202.61
Medical Insurance	298,513.34
Dental Insurance	24,972.72
Workers Compensation	2,601.85
SST – GRF	1,676.80
SST – Secondary Transitional	39.04
SST – GRF FY 19	17,368.05
SST – Student Assessment	2,539.10
School Psychology FY 19	6,844.32
Evaluation Credentials	25,300.00
SST – IDEA	7,442.68
SST – IDEA FY 19	147,077.27
SST – Early Literacy SSIP IDEA	5,041.61
RSIG	1,241.17
RSIG	209,946.44
Title I	155.95
Title I FY 19	5,968.56
SST – ELD	343.05
SST – Early Learning Discret.	7,145.18
SST – Early Lit. SSIP	1,613.63
Alternative Principal Prep	14,368.72
I3 Grant Year 2	21,399.57
Ohio Math Corps	10,805.68
Best Grant	3,943.77
Investing In Innovation	12,540.65
OCALI – Realize Employment First	2,836.47
SST- Adolescent Literacy	30,380.88
Ohio Reading Corp	3,185.84
TOTAL	\$13,764,062.67

5.03/Approval of Total Appropriations by Fund

1. Approval of the total appropriations by fund for September, 2018.

Fund Number	Fund Description	August Appropriation	Increase (Decrease)	September Appropriation
001	General Fund			
	Total General Fund	\$104,316,603.91	\$11,429.44	\$104,328,033.35
	Other Funds			
003	PERMANENT IMPROVEMENT	-	0.00	-
018	PUBLIC SCHOOL SUPPORT	11,745.84	0.00	11,745.84
019	OTHER GRANT	10,181,614.73	0.00	10,181,614.73
022	DISTRICT AGENCY	1,259,462.84	183.20	1,259,646.04
026	MEDICAL INSURANCE	4,250,000.00	0.00	4,250,000.00
027	WORKERS COMP AGENCY FUND	135,211.00	0.00	135,211.00
499	MISCELLANEOUS STATE GRANT FUND	444,546.72	109,316.00	553,862.72
506	RACE TO THE TOP	-	0.00	-
516	IDEA PART B GRANTS	2,841,993.27	0.00	2,841,993.27
551	LIMITED ENGLISH PROFICIENCY	84,239.71	9,251.43	93,491.14
571	REFUGEE CHILDREN SCHOOL IMPACT	240,943.16	0.00	240,943.16
572	SST TITLE I	94,429.66	0.00	94,429.66
587	IDEA PRESCHOOL-HANDICAPPED	198,035.10	1,930.28	199,965.38
590	IMPROVING TEACHER QUALITY	33,022.84	0.00	33,022.84
599	MISCELLANEOUS FED. GRANT FUND	2,410,050.51	0.00	2,410,050.51
	Total Other Funds	22,185,295.38	120,680.91	22,305,976.29
	Grand Total All Funds	\$126,501,899.29	\$132,110.35	\$126,634,009.64

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

Approval of the following miscellaneous consent agenda items recommended by the Treasurer/CFO.

- Approval of the following new grants and authorize the Treasurer/CFO to establish the appropriate funds:

	Appropriations	Estimated Revenue
OSU Secondary Transition 499 9904	\$100,000.00	\$100,000.00
OSU Secondary Transition 019 9925	49,000.00	49,000.00
Refugee School Impact Grant 571 9900	182,360.00	182,360.00
DODD Autism Professional Dev 001 9913	30,000.00	30,000.00
MIDD/CCOE Website 001 9911	4,165.00	4,165.00

2. Approval of the following fund to fund transfers:

From:	To:	
OCALI EF Transition FY 18 001 9801	OCALI EF Transition FY 19 001 9901	\$ 27,550.02
OCALI Online Learning 001 9372	OCALI ID of Assistive Tech 019 9821	5,033.03
OCALI Online Learning 001 9372	OCALI Assessing Assist Tech 019 9722	11,255.86
OCALI CSD FY 18 001 9804	OCALI CSD FY 19 001 9904	483,811.09

3. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$50,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide digitally delivered newspaper, online curriculum and web-based authoring tool services to ESC of Central Ohio Center participating client school districts:

Vendor	Amount	Contract Funding
N2Y	\$80,000.00	Contracts with School Districts

4. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$50,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide physical therapy services for ESC of Central Ohio Center, effective August 21, 2018 through June 3, 2019:

Vendor	Amount	Contract Funding
Advanced Medical	\$75,000.00 (Estimate)	Contracts with School Districts

5. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$50,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide truancy officer services for Columbus City Schools for 2018-19 school year, effective July 1, 2018 through June 30, 2019:

Vendor	Amount	Contract Funding
Franklin County Court of Common Pleas-Division of Domestic Relations and Juvenile Branch	\$63,101.00	Foundation Funds

6. Approval to authorize the Treasurer/CFO to pay invoices against the following purchase order that was not processed in accordance with Section 5707.41 (D): 1900778.

7. Approval to dispose of the following non-working vehicles.

Tag Number	
900005	2001 Chevy Astro Van (Pewter)
900006	2001 Chevy Astro Van (White)
900010	2000 Chevy Astro Van (Blue)

5.05/Professional Meetings

Approval of the following professional meeting attendance.

David Varda, Treasurer/CFO

Ohio eFP User Group
Pataskala, Ohio
November 5 and 6, 2018

OESCA Understanding and Influencing the Legislative Process
Columbus, Ohio
December 5, 2018

5.06/Resignations

Approval of the following resignation:

ESC of Central Ohio

1. Margie Mohler - Teacher Assistant, effective October 19, 2018

5.07/Employment

Approval of the following employment for the 2018-19 contract year:

ESC of Central Ohio

1. Lisa Liston - Intervention Specialist, partial-year contract, 134.5 days, beginning October 23, 2018 through July 31, 2019, at a salary of \$28,783.00 for the 2018-19 contract year

5.08/Personnel Contract Changes

Approval of the following personnel contract changes for the 2018-19 contract year:

ESC of Central Ohio

1. Nicole Cannell - Intervention Specialist, obtained required supplemental license, daily rate change to \$224.70, effective August 25, 2018
2. Jamie Lowe - Intervention Specialist, increase in salary to \$66,029.70 due to degree allowance, effective August 1, 2018
3. Lindsay Reid - Coordinator of Special Education, education credit, \$600.00, effective August 6, 2018
4. Marie Selm - Intervention Specialist, increase in salary to \$62,027.90 due to degree allowance, effective August 1, 2018

- 5. Amy Shupe - Itinerant Preschool Teacher, increase in contract days to 188 at a revised salary of \$75,312.80, effective August 1, 2018
- 6. Denise Westlake - Education Interpreter, education credit, \$1,050.00, effective August 6, 2018

5.09/Stipends

Approval of the following stipend requests.

ESC of Central Ohio

- 1. Dan Adkins - Systems Analyst, SSL Website implementation for 2018-19, \$580.00
- 2. Diane Barrick - Physical Therapist, writing of Physical Therapy IEP's for uncovered classes, \$507.50
- 3. Tracy Beach - Intervention Specialist, attendance at CPI training on non-paid day, \$353.10
- 4. Jerry Leskiv - IT Consultant, Consulting and support services for the Center for Technology for the 2018-19 school year, \$15,000.00
- 5. Catherine McCoy - Consultant, PQA preschool assessment services for classrooms, \$999.36
- 6. Diane Page - Intervention Specialist, attendance at CPI training on non-paid day, \$331.70

Olentangy Local Schools

- 1. Jenny Boland - Teacher Assistant extended school year services, \$540.00

Community Schools Update

Ms. Sophia Speelman, ESCCO Community School Coordinator was in attendance to update Board members on the proposed community school contract amendments, 2017 Sponsor Evaluation and the upcoming contract renewal process.

Ms. Speelman informed Board members that the Ohio Department of Education is asking sponsors to evaluate contracts more frequently. This has prompted the recommendation of contract amendments in the Fall rather than the Spring to address items to bring the schools in compliance with new legislation and directives from the Ohio Department of Education. Ms. Speelman also informed Board members that the results of the community schools reviews will be shared with them in January along with the presentation of new contracts.

Ms. Speelman also updated Board members on new policies and procedures in response to a question Mrs. Galbraith posed on the topic of residency verification in community schools and on the improvement of the community school evaluation process as posed by Mr. Spencer.

5.10/Miscellaneous Consent Agenda Items / Superintendent

Approval the following miscellaneous consent agenda item recommended by the Superintendent.

1. Approval of the amendments, addressing the items listed below, to the sponsorship contracts of the following community schools sponsored by the ESC of Central Ohio: The Graham School, Graham Elementary and Middle School, The Charles School at Ohio Dominican University, Early College Academy, Oakstone Community School and The Maritime Academy of Toledo.

- New Ohio Department of Education Suspension Closure Guidance
- EMIS
- Attendance Policy - 72 Hour provision
- Indemnification Language
- Residency Tracking and Reporting
- Credit Card Policy
- Child Abuse Reporting and Training
- Policy on Handling Emergencies on Contracted Transportation Services
- Updated Performance Frameworks for High Stake Reviews and Annual Reviews

Vote to approve the consent agenda.

Approval of the consent agenda:

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea;

Mr. Spencer, yea

Motion passed.

Items for the Board's Information and Review

- **Governing Board Members' Update**

Delaware Area Career Center
No items to report.

Eastland-Fairfield Career & Technical Schools

Mrs. Glitt reported that the Tiny House built by Construction Management students was a huge success when it was on display at the Fairfield County Fair this month. In addition, the Pharmacy Tech program students presented at this month's EFCTS Board meeting. This is the first year for this exciting program that will prepare students to go right into the workplace at pharmacies or hospitals.

- **Treasurer's Update**

Mr. Varda informed Board members that he received a public records request from Union County for Union County Board of Education board meeting minutes dating back to 1914. They are digitizing old records as part of the County's 200th Anniversary. The County will be providing the ESCCO with a copy of the digitized records.

Mr. Varda reported there was a breach in the COG payroll system resulting in an approximate \$1200.00 loss when an employee's email was compromised and the fraudulent request for a change in deposit bank designation was made.

Mr. Varda and Dr. Goodney updated Governing Board members on the current situation regarding the new rules for Federal Procurement and the work to make educational service centers the sole service provider for services purchased by client school districts with Federal funds so districts do not have to go through the bidding process. Discussions are ongoing with the Ohio Department of Education by the Ohio ESC Association.

- **Ohio Healthcare Consortium Update**

Mr. Varda reported this is the last week for staff to complete their open enrollment for benefits going into effect on January 1, 2019. In addition, the Ohio Healthcare Plan Board of Trustees approved the addition of a Telemedicine plan effective January 1, 2018 for staff that will significantly reduce healthcare costs for the ESCCO and ESCCOG. Dr. Goodney informed Board members that he is considering making a recommendation to offer this to non-benefit staff and substitute employees to purchase at their own expense.

- **Superintendent's Update**

Dr. Goodney updated Board members on the new Pre-school operating standards and the work with the Ohio Department of Education to interpret new Federal regulations.

Dr. Goodney also informed Board members that he has been selected to serve on the Buckeye Association of School Administrators' Executive Committee as the Ohio ESC Association's representative.

- **Upcoming Meetings / Events**

November 11 - 13, 2018
2018 OSBA Capital Conference / Columbus, Ohio

November 16, 2018 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

November 28 - December 1, 2018
AESA 2018 Annual Conference / Colorado Springs, Colorado

December 14, 2018 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

January 11, 2019 / 10 a.m.
Governing Board Organizational/Regular Meeting / 2080 Citygate Drive,
Columbus, Ohio

February 22, 2019 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

March 22, 2019 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 26, 2019 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

18.10.03**APPROVE ADJOURNMENT**

It was moved by Mrs. Robin Reid-Pleasnick and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 11:14 a.m.

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea;
Mr. Spencer, yea
Motion passed.



W. Gregory Spencer
Governing Board President
Educational Service Center of Central Ohio**ATTEST:**

David Varda
Treasurer/CFO
Educational Service Center of Central Ohio

