

## RECORD OF PROCEEDINGS

Minutes of the Educational Service Center Council of Governments Governing Board's Regular Meeting held on **June 12, 2018** at 2080 Citygate Drive, Columbus, Ohio.

**Call to Order:** Meeting called to order by Mr. Matt Cygnor, Educational Service Center Council of Governments President, at: **7:59 AM**

**Staff Present:** Tom Goodney      David Varda      Mike Trego      Tammy Rizzo

**Roll Call:** Mr. Bill Brownson      **Absent**  
Mr. Matt Cygnor      **Present**  
Mr. Jerry Stewart      **Present**

**18.6.12.01      BOARD PRESIDENT OPENS REGULAR MEETING**  
**Roll Call:** Mr. Brownson,      Mr. Cygnor, **yea**      Mr. Stewart, **yea**

**18.6.12.02      APPROVE ADOPTION OF AGENDA**  
It was moved by **Mr. Stewart** and seconded by **Mr. Cygnor** that the Educational Service Center Council of Governments Governing Board approve the adoption of the agenda for the **June 12, 2018** Regular Board Meeting.  
**Roll Call:** Mr. Brownson,      Mr. Cygnor, **yea**      Mr. Stewart, **yea**  
Motion: **PASSED**

**18.6.12.03      EXECUTIVE SESSION**  
Executive Session was not entered into.

**18.6.12.04      ITEMS REMOVED FROM THE CONSENT AGENDA**  
No items were removed from the consent agenda.

**18.6.12.05      APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA**  
It was moved by **Mr. Stewart** and seconded by **Mr. Cygnor** that the Educational Service Center Council of Governments Governing Board approve the following:

**5.01/Approval of Consent Agenda**  
**Consent**

**5.02/Approval of Board Meeting Minutes**  
1. Board meeting minutes for the **May 15, 2018** regular board meeting.

**5.03/Approval of Financial Reports and Related Documents**  
1. Financial reports for **May 2018** are on file in the Treasurer's office

### 5.04/Approval of Separations

District/Agency	Last Name	First Name	Position Title	Effective Date	Retirement or Resignation
OCS St. Matthew	Anderson	Patricia	Tutor	5.31.18	resignation
Metro Early College High School	Andras	Melissa	Teacher	7.31.18	resignation
GISA	Anon	Jill	Assistant Director	7.31.18	resignation
Upper Arlington City Schools	Banks	Michelle	Director of Curriculum and Instruction	7.31.18	District Request
Westerville CSD	Benson	Judith	Aide to Students with Disabilities	5.24.18	resignation
Hilliard SACC	Burchett	Brittany	Student Assistant	5.31.18	District Request
Delaware City Schools	Cubberly	Matthew	Apex Educational Assistant	5.31.18	resignation
Metro Early College High School	Dicaire	Danny	Teacher	7.31.18	resignation
Hilliard SACC	Drouni	Zacharia	Student Assistant	5.31.18	District Request
GISA	Durell	Haley	Teacher	5.22.18	resignation
Licking Heights Local Schools	Evans	Ryan	Aide to Students with Disabilities	5.25.18	resignation
Licking Heights Local Schools	Fleming	Daron	Educational Aide	5.15.18	resignation
ESC CTR4SS Central Office Main Programs	Franke	Michele	School Psychologist Intern	5.24.18	resignation
SST Region 11	Frasca	Ellen	Consultant	6.22.17	resignation
Northridge Local Schools	Glaizer	Vicki	School Psychologist	7.31.18	resignation
Hilliard SACC	Glenn	Karlyn	Student Assistant	5.31.18	District Request
Westerville CSD	Greene	Mary	Aide to Students with Disabilities	5.26.18	resignation
Hilliard SACC	Hampshire	Aaron	Student Assistant	5.31.18	District Request
Upper Arlington City Schools	Harper	Jacquelyn	Paraprofessional	5.16.18	resignation
Upper Arlington City Schools	Hendershot	Dawn	Paraprofessional	5.30.18	resignation
Upper Arlington City Schools	Highley	Jennifer	Paraprofessional	5.30.18	resignation
Westerville CSD	Holbrook	Clarence	Custodian Sub	7.4.18	resignation
Reynoldsburg CSD	Jacob	Carol	School Social Worker	5.25.18	resignation
Westerville CSD	Jaramillo	Meredith	Aide to Students with Disabilities	5.25.18	resignation
GISA	Jordan	Darci	Internal Sub	5.18.18	resignation
Wellington School	Joseph	Michelle	Educational Specialist	7.31.18	District Request
Hilliard SACC	Keating	Courtney	Student Assistant	5.31.18	District Request
Hilliard SACC	Kent	Conrad	Student Assistant	5.31.18	District Request
Upper Arlington City Schools	Kronenberger	Demee	Paraprofessional	5.31.18	resignation
Hilliard SACC	Kucinic	Paige	Student Assistant	5.31.18	District Request
Reynoldsburg CSD	Larsen	Jacqueline (Jackie)	School Social Worker	5.28.18	resignation
Reynoldsburg CSD	Lee	Megan	School Social Worker	7.31.18	resignation
ESC CTR4SS Central Office Main Programs	Lowery	Douglas	Special Education Coordinator	7.31.18	retirement
Hilliard SACC	Mahaney	Andrew	Student Assistant	5.31.18	District Request
Metro Early College High School	Malhoit	Kristen	Intervention Specialist	7.31.18	resignation

Metro Early College High School	Marling	Alex	Teacher	7.31.18	resignation
Metro Early College High School	McAllister	Andrea	Teacher	7.31.18	resignation
New Albany Plain	Millard	Jada	Summer Camp Child Care Assistant	6.1.18	District Request
New Albany Plain	Millard	Dylan	Summer Camp Child Care Assistant	6.1.18	District Request
Hilliard SACC	Miller	Brynn	Program Leader	5.31.18	District Request
Hilliard SACC	Mitchell	Brianne	Teacher Assistant	5.10.18	District Request
Hilliard SACC	Moening	Tara	Program Leader	5.31.18	District Request
Hilliard SACC	Moran	Victoria	Student Assistant	5.31.18	District Request
Hilliard SACC	Pierce	Lindsay	Program Leader	5.31.18	District Request
New Albany Plain	Polk	Leslie	Summer Camp Child Care Assistant	6.1.18	District Request
Hilliard SACC	Potter	Ryann	Adult Assistant	1.19.18	District Request
Metro Early College High School	Roberts	Shawn	Teacher	7.31.18	resignation
Hilliard SACC	Rubin	Lauren	Student Assistant	5.31.18	District Request
Metro Early College High School	Schlunt	James	Teacher	7.31.18	resignation
Hilliard SACC	Shipteniko	Paula	Program Leader	12.19.17	District Request
Upper Arlington City Schools	Sinchok	Lauren	Paraprofessional	5.30.18	resignation
Hilliard SACC	Sinclair	Arielle	Program Leader	12.19.17	District Request
Westerville CSD	Small	Karen	Aide to Students with Disabilities	5.25.18	resignation
Hilliard SACC	Sorrell	Sydney	Student Assistant	5.31.18	District Request
Westerville CSD	Stacy	Helen	Aide to Students with Disabilities	7.31.18	resignation
Westerville CSD	Steele (Percy)	Alexandria	Aide to Students with Disabilities	7.13.18	resignation
Hilliard SACC	Stefanko	Mary	Program Leader	5.31.18	District Request
Hilliard SACC	Thatcher	Taylor	Program Leader	5.31.18	resignation
Metro Institute of Technology	Thomas	Monica	Teacher	7.31.18	resignation
Frankling County Family and Children First Council	Van Luvanee	Robert	General Maintenance Technician	5.15.18	resignation
Hilliard SACC	Wagner	Teresa	Student Assistant	5.31.18	District Request
Hilliard SACC	Williams	Angela	Program Leader	9.21.17	District Request
Fairbanks LSD	Willis	Courtney	Educational Aide	5.24.18	District Request
Canal Winchester LSD	Wilson	Cheyenne	Licensed Practical Nurse	1.10.18	District Request
Southwestern CSD	Yarborough	Courtney	Aide to Students with Disabilities	5.31.18	District Request
Hilliard SACC	Zawodny	Nick	Program Leader	5.31.18	District Request

### 5.05/Approval of Employment

District/Agency	Last Name	First Name	Position Title	Total Days	Start Date	End Date	Salary/Rate	Pay Type?
Hilliard SACC	Blake	Tracy	Site Coordinator	184	8.13.18	5.31.19	\$14.50	hourly
New Albany-Plain Local	Brendle	Alexander	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$9.00	hourly
New Albany-Plain Local	Dale	Ashley	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$13.00	hourly
Hilliard SACC	Drouni	Zacharia	Adult Assistant	184	8.15.18	5.31.19	\$10.79	hourly
Hilliard SACC	Glenn	Kaelyn	Adult Assistant	184	8.15.18	5.31.19	\$10.79	hourly
New Albany-Plain Local	Ifakorede	Fiyinfoluwa	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$9.00	hourly
New Albany-Plain Local	Johnson	James	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$9.50	hourly
Metro Early College High School	Juracich	Debra	Metro Fellow	185	8.22.18	7.31.19	\$30,000.00	salary
Hilliard SACC	Keating	Courtney	Adult Assistant	184	8.15.18	5.31.19	\$10.60	hourly
New Albany-Plain Local	Keren	Aenea	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$9.00	hourly
New Albany-Plain Local	Kjeldsen	William	Summer Camp Child Care Assistant	43	6.4.18	8.4.18	\$11.00	hourly
Hilliard SACC	Miller	Brynn	Adult Assistant	184	8.15.18	5.31.19	\$10.60	hourly
Hilliard SACC	Mitchell	Brianne	Adult Assistant	184	8.15.18	5.31.19	\$10.98	hourly
Hilliard SACC	Moran	Victoria	Adult Assistant	184	8.15.18	5.31.19	\$10.94	hourly
New Albany-Plain Local	Murphey	Amelia	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$9.00	hourly
New Albany-Plain Local	Queen	Whitney	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$10.00	hourly
Star House	Rammage	Pamela	Facility Manager	27	5.24.18	6.30.18	\$4,444.74	salary
New Albany-Plain Local	Santantonio	Hannah	Summer Camp Child Care Assistant	46	6.1.18	8.4.18	\$10.00	hourly
Columbus City Schools	Smith	Reginald	Compliance Officer	18	6.6.18	6.30.18	\$35.53	hourly
Hilliard SACC	Wilson	Jennie	Program Leader	184	8.13.18	5.31.19	\$12.50	hourly
Hilliard City Schools	Youngblood	Deborah	Wellness Consultant	30	8.22.18	5.31.19	\$248.88	daily

### ESC-COG Consortium New Substitutes:

Last Name	First Name
Kessler	Taylor
Cantrell	Michael
Schenker	Victoria
Sena	Cheryl
Alvarez	Darryl
Mumaw	Matt
Yadav	Anita

### 5.06/Approval of Personnel Agreement Changes

District/Agency	Last Name	First Name	Position Title	Adjustment	Effective Date
ESC CTR4SS	Bacak	Angela	School Psychologist Intern	salary increase by \$1737.15. new salary \$23,630.42 effective 8.1.17	6.7.18
ESC CTR4SS	Brown	Christina	Pool Substitute Teacher	Adding 2 additional days (from 112 to 114) needed for 1:1 with student. Daily rate of \$210.84	5.29.18
Reynoldsburg City Schools	Duda	Jonathon	Shop Manager	salary increase of 2%. new salary \$51,000.00	7.1.17
Reynoldsburg City Schools	Dylan	Daniels	Theater Coach	salary increase of 2%. new salary \$33,660.	7.1.17
Global Impact STEM Academy	Ehlinger	Matthew	Dean of Students	Increase of days from 200 to 215 @ \$350 daily rate. Total \$5,250.	5.24.18
ESC CTR4SS	Fardal	Michael	School Psychologist Intern	salary increase by \$1,737.15. new salary \$23,630.41 effective 8.1.17	6.7.18
ESC CTR4SS	Franke	Michele	School Psychologist Intern	salary increase by \$1,737.15. new salary \$23,630.41 effective 8.1.17	6.7.18
New Albany-Plain Local Schools	Koller	Olivia	Child Care Assistant	Hourly rate changed from \$9.25 to \$10.00 an hour.	6.1.18
ESC CTR4SS	Kuhns Hoskins	Kathy	Transition Specialist	submitted timesheet for 2 additional days of work for 2017-2018 year.	5.1.18
ESC CTR4SS	Layman	Amanda	School Psychologist Intern	salary increase by \$1,737.15. new salary \$23,630.41 effective 8.1.17	6.7.18
ESC Human Resources	Sotlar	Jennifer	HR Representative	Eligible for education credit in the amt of \$400 was not receiving . Retroactive to the start of her employment.	11.28.16
New Albany-Plain Local Schools	Suckel	Elizabeth	Child Care Assistant	Seasonal Increase from \$11 to \$15 per hour.	6.1.18

### 5.07/Approval of Allowances

### 5.08/Approval of Stipends

District/Agency	Last Name	First Name	Stipend Title	Description	Amount
Westerville City Schools	Abraha	Fana	Summer Garden Aide	Monitor student at practices and meets. Attend meetings	\$163.44
Westerville City Schools	Asiedu-Sarpong	Linda	Summer Garden Aide	Monitor student at practices and meets. Attend meetings	\$163.44
Whitehall City Schools	Barionnette	Mercidieu	Substitute Teacher	Working 75 days or more this school year 2017-18 at Whitehall City Schools	\$1,000.00
Chillicothe City Schools	Blanton	Deanna	VLA Instructor	Grading VLA assignments/assessments	\$1,836.00
Metro Early College	Browning	Jocelyn	Educator	Took on extra coordinator responsibilities for Special Ed.	\$2,700.00
Bexley City Schools	Byrne	Mary	Student Tutor	monitor student 1/2 hour/day	\$151.92
Upper Arlington City Schools	Carter	Gayle	Building Sub	Chaperone at 8th grade social	\$50.00

Dublin City Schools	Curtis	Don	Intervention Specialist Substitute	Extra hours performed as an Intervention Specialist Substitute	\$2,640.00
Global Impact STEM Academy	Davoli	Christian	Wednesday School Teacher	Wednesday-Extended School	\$40.00
Hamilton Local School District	Day	John	Substitute Teacher Bonus	This is a bonus from district for substitute teaching 75 days. A one time bonus of \$1000.00 is to be paid	\$1,000.00
Metro Early College	Domino Malhoit	Kristen	Educator	Took on extra coordinator responsibilities for Special Ed.	\$2,700.00
Global Impact STEM Academy	Duffey	Lisa	Science Instructor	Monitor Wednesday School	\$40.00
GISA	Duffey	Lisa	Teacher Leader for FY18/Approved by Board 5/15/17	Lead instructional practices and planning for GISA staff & for student exhibition	\$1,500.00
ESCCO/Student Services	Evans	Meghan	Speech Language Pathologist	Summer Preschool evaluations July 9-31, 2018. Timesheets will be submitted before, during/after these dates for planning. Not to exceed \$1200.00	\$1,200.00
ESCCO/Student Services	Evans	Meghan	Speech Language Pathologist	Worthington Preschool Evals. June 4-8, 2018. Timesheets will be submitted before, during, after those dates for planning-not to exceed \$1200.00	\$1,200.00
Center for Technology-Digital Learning	Ferrell	Pam	HQT Instructor	Facilitate HQT courses for the March-April 2018 session: Science: 1 section	\$1,250.00
Center for Technology-Digital Learning	Ferrell	Pam	HQT Instructor	Facilitate HQT courses for the May-June 2018 session: Science: 2 sections	\$2,500.00
ESCCO	Gale McClean	Dominique	COLA Facilitator	Facilitate and collaborate on curriculum delivery	\$1,300.00
Ed PASS Program	Giacobbe	John	Ed PASS Student Tutor	Ed PASS Tutor for FY 2017-2018	\$3,750.00
ESCCO	Gilmore	Kevin	COLA Facilitator	Facilitate and collaborate on curriculum delivery	\$1,300.00
Olentangy Local Schools	Guider	Sarah	Home Instructor	Home Instruction J.B. (SMS) 8 hours instruction + 1.5 hours planning	\$427.50
Olentangy Local Schools	Guider	Sarah	Home Instructor	Home Instruction N.G. (SMS) 15 hours instruction + 3 hours planning	\$450.00
Center for Technology-Digital Learning	Hattman	Michael	HQT Instructor	Facilitate HQT courses for the May-June 2018 session: Social Studies: 2 sections	\$2,500.00
Westerville City Schools	Henders on (Spanbauer)	Tiffany	Summer Garden Aide	Monitor student at practices and meets. Attend meetings	\$163.44
Westerville City Schools	Hollern	Samantha	Summer Garden Aide	Monitor student at practices and meets. Attend meetings	\$163.44
Whitehall City Schools	Jackson	Jacqueline	Substitute Teacher	Working 75 days or more this school year 2017-18 at Whitehall City Schools	\$1,000.00
Whitehall City Schools	Kaltenecker	Therese	Substitute Teacher	Working 75 days or more this school year 2017-18 at Whitehall City Schools	\$1,000.00
Hamilton Local School District	Lowe	Thomas	Alternative Classroom Monitor	Summer tutoring for credit recover high school students	\$732.35

OCALI	McVey	Carly	Program Director, Autism Certification Center	Autism Internet Module Instructor for Ashland University: -3 Students for Toddler & Preschool Age (EDU*6130*S11); -7 Students for School Age (EDU*6130*T11)	\$200.00
ESCCO	Minns	Nathan	COLA Intern	Provide programmatic support for promotional planning	\$750.00
Ed PASS Program	Myers	Robert	Ed PASS Student Tutor	Ed PASS Tutor for FY 2017-2018	\$2,500.00
Upper Arlington City Schools	Noday	Franchesca	Substitute	Chaperone at 6th grade social	\$35.00
Olentangy Local Schools	Novak	Kami	Home Instructor	Home Instruction S.T. (SMS) 47 hours instruction + 10 hours planning	\$1,425.00
Center for Achievement & Leadership	Schoch	Brian	Site Coordinator- PBL Ohio	Provide site coordinator services at PBL Ohio being held at New Albany-Plain Local Schools	\$2,000.00
OCALI	Schultz	Rachel	OCALI AEM Specialist	Autism Internet Module Instructor for Ashland University: -4 students AT for Academics (EDU*6130*B11); -3 Students for AT Sensory/Complex Needs (EDU*6130*F11)	\$140.00
Westerville City Schools	Seevers	Jennifer	Summer Garden Aide	Monitor student at practices and meets. Attend meetings	\$163.44
Ed PASS Program	Spack	John	Ed PASS Student Tutor	Ed PASS Tutor for FY 2017-2018	\$3,750.00
Big Walnut LSD Student Services	Stanford	Jeff	Tutor/Teacher	Chaperone for Heartland overnight camp May 1-4, 2018	\$450.00
Big Walnut LSD	Truax	Megan	District Nurse	Heartland 6th grade trip may 1-2, 2018	\$150.00
Big Walnut LSD	Truax	Megan	District Nurse	Chaperone Washington DC Trip May 21st-24th, 2018	\$450.00
Ed PASS Program	Underdown	Chakir	Ed PASS Student Tutor	Ed PASS Tutor for FY 2017-2018	\$1,250.00
Center for Achievement & Leadership	Williams	Linda	Mentor Academy Trainer	Provide Mentor Academy training services as assigned	\$3,600.00
ESCCO/Student Services	Woodfork	Barri	School Psychologist	Worthington Preschool Evals. June 4-8, 2018. Timesheets will be submitted before, during, after these dates for planning-not to exceed \$1500.00	\$1,500.00
Hamilton Local School District	Woollet	Gyun	Educational Aide	Assist in office at Preschool close out the school year	\$1,031.00
Hamilton Local School District	Woollet	Gyun	Educational Aide	Assist in office at Preschool to prepare for new school year	\$1,261.80
OCALI	Yeagley	Kelli	OCALI Project Assistant	Autism Internet Module Instructor for Ashland University: -8 Students for Transition Aged Y/Adult ASD (EDU*6130*R11)	\$160.00

## 5.09/MISC / CORRECTIONS

### Employment Relationship Ending Due to Job Abandonment:

- The employment relationship with Kayla Sanderson, ESC Teacher Assistant, is recommended for severing effective May 10, 2018 due to job abandonment.

## 5.10/VOTE ON CONSENT AGENDA

Recommend the Governing Board approve the consent agenda, as presented.  
(Motion in Item 5.01)

**Roll Call:** Mr. Brownson, Mr. Cygnor, **yea** Mr. Stewart, **yea**  
Motion: **PASSED**

### 18.6.12.06

## ACTION/DISCUSSION ITEMS

### 6.01/Retire Rehire Public Meeting

The Educational Service Center of Central Ohio - Council of Governments Board will hold a public meeting on the issue of re-employing the below named individuals at today council of Governments Board meeting June 12, 2018.

Employees Considered for Rehiring:

- David Aldenderfer – Substitute Teacher
- Barbara Coate - Substitute Teacher

**Roll Call:** Mr. Brownson, Mr. Cygnor, **yea** Mr. Stewart, **yea**  
Motion: **PASSED**

### 18.6.12.07

## ITEMS FOR BOARD INFORMATION AND REVIEW

### 7.01/Updates

#### Executive Director:

- No bills have come through that would impact us. No change to support the substitute absence management system. Pricing for Absence management increased significantly. Only other option is ReadySub. Tom has reached out to other ESC's Like a Facebook platform. ReadySub price point is much lower.
- 600 sub renewals already. Everyone is liking the new application process.

#### Treasurer/CFO Updates:

- No Update

#### Upcoming Governing Board Meeting:

- 7.25.18 - Governing Board Regular Meeting / 2080 Citygate Dr, Columbus
- 8.21.18 - Governing Board Regular Meeting / 2080 Citygate Dr, Columbus
- 9.18.18 - Governing Board Regular Meeting / 2080 Citygate Dr, Columbus
- 10.23.18 - Governing Board Regular Meeting / 2080 Citygate Dr, Columbus



18.6.12.08

**APPROVE ADJOURNMENT**

It was moved by **Mr. Stewart** and seconded by **Mr. Cygnor** that the Educational Service Center Council of Governments Governing Board adjourn the meeting at **8:30 AM**

**Roll Call:** Mr. Stewart, **yea** Mr. Cygnor, **yea** Mr. Brownson,  
Motion: **Passed**

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Matt Cygnor, Governing Board President  
Educational Service Center Council of Governments

**ATTEST:**

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David Varda, Treasurer/CFO  
Educational Service Center Council of Governments