

RECORD OF PROCEEDINGS

Minutes of the Shared Services Center Council of Governments Governing Board's Regular Meeting held on April 3, 2012 at 32 Wesley Boulevard, Worthington, Ohio.

Call to Order: Meeting called to order by Mr. Cygnor, Shared Services Center Council of Governments President, at 7:55 a.m.

Roll Call:

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|-------------------|---------|
| Mr. Doug Behnke | Present |
| Mr. Bill Brownson | Present |
| Mr. Matt Cygnor | Present |

Staff Present:

- Dr. Bart Anderson – Shared Services COG Executive Director
- Mr. Alan Hutchinson – Shared Services COG Treasurer
- Dr. Tom Goodney – ESC of Central Ohio Deputy Superintendent

12-04.01 **APPROVE ADOPTION OF AGENDA**

It was moved by Mr. Behnke and seconded by Mr. Brownson the Shared Services Center Council of Governments Governing Board approve the adoption of the agenda of the April 3, 2012 Regular Board Meeting.

Roll Call: Mr. Behnke, yea; Mr. Brownson, yea; Mr. Cygnor, yea
Motion passed.

12.04.02 **APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA**

It was moved by Mr. Brownson and seconded by Mr. Behnke the Shared Services Center Council of Governments Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the February 7, 2012 organizational and regular board meeting.

6.01/Approval of Financial Reports

1. Financial Reports for January, 2012 that are on file in the Treasurer's office.
2. Financial Reports for February, 2012 that are on file in the Treasurer's office.

7.01/Approval of Professional Meetings

Approval of the following professional meeting attendance:

Jean Kugler NSTA STEM Forum and Expo-Tools for STEM Education:
Preparation and Application – Atlantic City, NJ – May 17 – 19,
2012

7.02/Approval of Resignations

Approval of the following resignations:

1. Stephen Pennington – ESC Teacher Assistant, effective February 6, 2012
2. Nicholas Hackett – Hamilton Educational Aide, effective February 3, 2012
3. Amber Carroll – Westerville Data Support Tech, effective February 16, 2012
4. Daniel Cort – Hilliard SACC Program Leader, effective February 10, 2012
5. Alyssa Lockhart – Hilliard Adult Assistant, effective March 9, 2012
6. Amy Tarquini – Westerville Aide, effective March 16, 2012
7. Deborah Hostetler – Fairbanks Educational Aide, effective March 26, 2012
8. Lindsey Davis – Hamilton Educational Aide, effective May 31, 2012
9. Sharon Martin – Hamilton Educational Aide, effective June 30, 2012

7.03/Approval of Employment

Approval of the following employment:

Briar Patch

1. Vickie Rambo – Teacher Aide, 73 days beginning February 27, 2012 through June 30, 2012, at a salary of \$12,678.95

Buckeye Valley Local Schools

1. Justin Rigsby – Mental Health Aide, 70 days beginning February 21, 2012 through June 30, 2012, at a salary of \$6,874.70

Educational Council

1. John Farley – Interim CEO, 90 days beginning February 27, 2012 through June 30, 2012 at a salary of \$36,360.00
2. Jennifer Philpott – Office Support Staff, 26 days beginning April 2, 2012 through June 30, 2012, at an hourly rate of \$12.50

ESC of Central Ohio

1. Lucinda Long – Administrative Assistant, 47 days beginning March 13, 2012 through June 30, 2012, at an hourly rate of \$12.00

Ohio Department of Education

1. Jean Kugler – ONET Innovation Specialist STEM, 84 days beginning March 5, 2012 through June 30, 2012, at a salary of \$25,751.04
2. Cheryl (Dee) McGlothlin – ONET Informatics Specialist, 84 days beginning March 5, 2012 through June 30, 2012, at a salary of \$26,213.88
3. Mary Lou Rush – Next Generation Coordinator, 100 days beginning February 13, 2012 through June 29, 2012, at a salary of \$30,000.00

ESC of Central Ohio Student Services

1. Amanda Nelson – ESC Occupational Therapist (.20 FTE), 16 days beginning February 16, 2012 through July 31, 2012 at a salary of \$3,025.10

ESC of Central Ohio Substitute Teachers

| | | |
|-----------------------|------------------|------------------|
| Tyra Baisden | Kevin Keck | Joshua Schaefer |
| Vivake Baranwal | Rachel Kelly | Michael Schrock |
| Nadine Bower | Andrew Keyes | Neal Shaffer |
| Amanda Brown | Davin Lambert | Tonya Sherman |
| Renee Burr | Danielle Lisska | Tyler Spears |
| Cheryl Carson | Kimberly Long | Nichole Steiner |
| Dana Chapman | Gwendolyn Lydy | Jennifer Steiner |
| Jannifer Davis-Cordts | Kara Marks | Allison Stelzer |
| Charles Easton | Annette McTurner | Susan Stimmel |
| Landry Edward | Patrick Moore | Jason Stone |
| Stacey Foote | Kelsey Moorman | Stephen Was |
| Catherine Gabriele | Genni Nation | Laura Werner |
| Kristen Greer | Amy Newland | Laura White |
| Jena Hallahan | Marsha Packer | Gail Wright |
| Anita Heys | Rachel Perlstein | Lisa Wright |
| Theodora Higgenbotham | Ellen Prout | Erin Zeiler |

ESC Educational Assistants

| | |
|---------------|-----------------|
| Kristen Greer | Michael Schrock |
| Jena Hallahan | Tonya Sherman |
| Kevin Keck | Jason Stone |
| Kara Marks | Laura White |
| Amy Newland | Gail Wright |
| Marsha Packer | |

ESC of Central Ohio Substitute Secretaries

Kristen Greer
Jena Hallahan
Kara Marks
Jason Stone

ESC of Central Ohio Substitute Educational Interpreters

Brenda Diley
Michelle Freeman
Jennifer Loy
Nicole Piunno
Chelsea Sudar

Hamilton Local Schools

1. Wynona Smith – Director of Special Education, 1 day on July 2, 2012, at a daily rate of \$400.00
2. Wynona Smith – Director of Special Education, 133 days beginning August 1, 2012 through July 31, 2013, at a salary of \$53,200.00

Metro Early College High School

1. Germaine McAlpine – Long-Term Substitute Teacher, beginning February 14, 2012, at a daily rate of \$125.00

Olentangy Local Schools

1. Lindsay Nicholson – Home Instruction Tutor, beginning February 8, 2012, at an hourly rate of \$22.00

Westerville City Schools

1. Elizabeth Moore – Secretary 2, 60 days beginning April 9, 2012 through June 30, 2012, at a salary of \$9,580.80

Worthington City Schools

1. Constance Ball – Resident Educator Facilitator, 2 days beginning April 21, 2012 through May 31, 2012, at a daily rate of \$450.00
2. Constance Ball – Resident Educator Facilitator, 100 days beginning June 4, 2012 through June 30, 2013, at a daily rate of \$450.00
3. Samantha Stanton – Interpreter, beginning March 9, 2012 through June 30, 2012, at an hourly rate of \$25.00

Groveport Madison Local Schools

1. Melinda Kohn – Extended Day Program Assistant (0.20 FTE), 54 days beginning March 13, 2012 through June 30, 2012, at an hourly rate of \$8.99

7.04/Approval Personnel Agreement Changes

Approval of the following personnel agreement changes:

Educational Council

1. Beverly Good – Intra-District Coordinator, increase salary to \$27,672.00, effective January 1, 2012

Groveport Madison Local Schools

1. Sandra Haynes – Extended Day Program Assistant, decrease salary to \$6,989.73 due to decrease in hours to 2.5 per day, effective March 13, 2012
2. Kendra Keyser - Extended Day Program Assistant, increase salary to \$5,588.48 due to increasing hours to 4 per day, effective March 13, 2012

Help Me Grow

1. Amber Bowers – Change position title to Development Evaluator, increase salary to \$18,576.92, effective January 23, 2012

New Albany-Plain Local Schools

1. Andrea Ibach – Tutor, extend employment length from June 15, 2012 to August 20, 2012, effective March 13, 2012

7.05/Approval of Stipends

Approval of the following stipend requests:

ESC of Central Ohio Center for Achievement and Leadership Services

1. Carol Anderson – Instructional Coach, 30 hours throughout 2011-2012, \$1,050.00
2. Constance Ball – Resident Educator State Trainer, throughout 2011-2012, \$2,100.00
3. Wendy Bruno – Resident Educator Support Staff, throughout 2011-2012, \$10,000.00

4. Georgine Collette – Coordinator, 100 hours throughout 2011-2012, \$5,000.00
5. Scott Stewart – EdPASS Coordinator, 180 hours beginning February 24, 2012 through June 30, 2012, \$9,000.00
6. Barbara Weber – Instructional Coach, 50 hours throughout 2011-2012, \$1,750.00
7. Linda Williams – Resident Educator State Trainer, throughout 2011-2012, \$4,200.00
9. Instructional Coach, 30 hours throughout 2011-2012, \$1,050.00:

Betty Chaffin
 Nancy Connor
 Sue Fribley
 Leanne Gabriel
 Karel Kroos
 Ann Shaw
 Priscilla Yonker

**Center for Instructional Supports and Accessible Materials (CISAM)/
 Ohio State School for the Blind**

1. Robin Finley – Teacher, 3 days, Feb 11, 2012 through April 21, 2012, \$852.42
2. Robin Finley – Teacher, 50 hours, June 11, 2012 to June 15, 2012, \$1,775.89
2. Cecelia Peirano - Teacher, 3 days, Feb 11, 2012 through April 21, 2012, \$852.42
2. Cecelia Peirano - Teacher 50 hours, June 11, 2012 to June 15, 2012, \$1,775.89
3. Kimberly Picard - Teacher, 3 days, Feb 11, 2012 through April 21, 2012, \$852.42

EdPASS

1. Student Tutor, 40 hours throughout 2011-2012, \$1,000.00

Melissa Darfus-Roundhouse
 Kristi Kneece
 Terri Long
 Anthony Wasem

Olentangy Local Schools

1. Title I, 7 hours on January 30, 2012, \$154.00

Maggie Davis
Jun Heejin
Shannon Lastrapes
Carmen Minardi
Jennifer Rapp
Melissa Robart
Terri Siebert
Angela Stewart
Ramona Thompson

2. Terri Siebert, Title I, 4 hours through 2011-2012, \$88.00
3. Shannon Lastrapes, Title I, 3.5 hours on February 8, 2012, \$77.00
4. Shannon Lastrapes, Title I, 18 hours beginning January 30, 2012, \$396.00
5. Ramona Thompson, Title I, 3.5 hours on February 8, 2012, \$77.00

Rockbridge Academy

1. Debra White, Academic Aide, 60 hours through 2011-2012, \$1,200.00

7.06/Approval of Communication Allowances

Approval of the following communication monthly allowances:

1. Tamera Walls, FCFC Programs Manager, \$40.00 per month
2. Cheryl (Dee) McGlothlin, ONET Informatics Specialist, \$75.00 per month
3. Jean Kugler, ONET Innovation Specialist – STEM, \$75.00 per month
4. Mary Lou Rush, Next Generation Coordinator, \$40.00 per month

7.07/Approval of Leaves of Absence

1. Lisa Slayton, Westerville Aide, unpaid leave of absence, effective March 5, 2012 to March 30, 2012
2. Lindsey Davis, Hamilton aide, unpaid leave of absence, effective April 9, 2012 to April 19, 2012

Roll Call: Mr. Behnke, yea; Mr. Brownson, yea; Mr. Cygnor, yea
Motion passed.

8.01/ Items for the Board's Information and Review

• **Treasurer's Update**

Mr. Hutchinson distributed and reviewed the Fiscal Year 2011 audit report prepared by the Ohio Auditor of State's office.

12-04.03

APPROVE AJOURNMENT

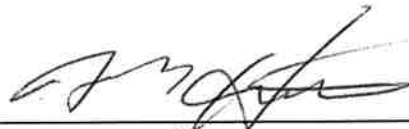
It was moved by Mr. Brownson and seconded by Mr. Behnke the Shared Services Center Council of Governments Governing Board adjourn the meeting at 8:26 a.m.

Roll Call: Mr. Behnke, yea; Mr. Brownson, yea; Mr. Cygnor, yea
Motion passed.



Matt Cygnor, Governing Board President
Shared Services Center
Council of Governments

ATTEST:



Alan Hutchinson, Treasurer
Shared Services Center
Council of Governments