

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center Council of Governments Governing Board's Regular Meeting held on March 18, 2014 at 32 Wesley Boulevard, Worthington, Ohio.

Call to Order: Meeting called to order by Mr. Matthew Cygnor, Educational Service Center Council of Governments President, at 8:04 a.m.

Roll Call: Mr. Bill Brownson Present

Mr. Matt Cygnor Present

Mr. Jerry Stewart Present

Staff Present: Mr. Alan Hutchinson – ESCCO COG Treasurer

Mr. Eric Ulas – ESC of Central Ohio Executive Policy Assistant

14.03.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mr. Stewart and seconded by Mr. Brownson that the Educational Service Center Council of Governments Governing Board approve the adoption of the agenda and addendum of the March 18, 2014 Regular Board Meeting with a name correction in the consent agenda (Employment - Item 3. under Franklin County Family and Children First Council).

Roll Call: Mr. Brownson, yea; Mr. Cygnor, yea; Mr. Stewart, yea

14.03.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mr. Brownson and seconded by Mr. Stewart that the Educational Service Center Council of Governments Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the January 28, 2014 organizational/regular board meeting.

6.01/Approval of Financial Reports

1. Financial Reports for January, 2014 that are on file in the Treasurer's office.
2. Financial Reports for February, 2014 that are on file in the Treasurer's office.

7.01/Approval of Separations of Employment - Resignations

Approval of the following separations of employment - resignations:

1. Amy Byrd - Educational Council After School Coordinator, effective March 2, 2014
2. Anne Wisniowski – ESC Student Services - Special Education Coordinator, effective January 31, 2014
3. Kathleen Hatem - FCFC Intake And Referral Specialist, effective March 5, 2014
4. Christine Boucher - Groveport Workforce Coordinator, effective February 28, 2014
5. Amy Daniels - Groveport Paraprofessional, effective October 7, 2013
6. Darlene Hubner - Groveport Alternative Classroom Monitor, effective December 31, 2013
7. Deanna Jennings - Groveport Paraprofessional, effective March 7, 2014
8. Judith Leuzinger - Hilliard SACC Program Leader, effective February 28, 2014
9. Molly Trzebiatowski - New Albany Teacher, effective January 27, 2014
10. Darcel Williams – ODE Transformation Specialist, effective February 28, 2014
11. Nancy Prculovski - Westerville Aide to Students With Disabilities, effective March 10, 2014
12. Courtney Rausch - Westerville Aide to Students With Disabilities, effective February 28, 2014
13. Wei Wang - Westerville Orientation & Mobility Specialist, effective March 12, 2014
14. Pam Warrick - Westerville School Psychologist, effective February 21, 2014
15. Abigail Zarley - Westerville Aide to Students With Disabilities, effective March 14, 2014
16. Lori Williamson – Groveport Madison Paraprofessional, effective March 20, 2014

7.02/Approval of Employment

Approval of the following employment:

Big Walnut Local Schools

1. Richard Lewis – School Psychologist, beginning March 3, 2014 through July 31, 2014, at a daily rate of \$287.81

Delaware City Schools

1. Danielle Viars – Intervention Specialist, 48 days, beginning March 17, 2014 through July 31, 2014 at a salary of \$9,041.28

Educational Council

1. Julie Merry - After-School Assistant, beginning February 3, 2014 through June 30, 2014, at a rate of \$9.50/HR
2. Mary Skapof - After-School Coordinator, beginning February 7, 2014 through June 30, 2014, at a rate of \$10.50/HR

ESC Council of Government

Financial Services Group

1. Tammy Rizzo, Director of Fiscal Services, 64 days, beginning April 1, 2014 through July 31, 2014, at a salary of \$25,098.04

ESC of Central Ohio

Center for Achievement and Leadership

1. Ryan McClure – ONET School Improvement Specialist, 260 days, beginning July 1, 2014 through June 30, 2015, at a daily rate of \$476.92

Substitutes

*Kelly Ajala
Katharine Alexander
Lindsay Allard
Wendy Austin
Leann Baber
Sandra Badger
Rachel Balcer
Michele Barber
Chris Basore
Paul Batterson
Chrystin Beebe
Andrea Bennett
Jenan Berrios
Mark Bishop
Markie Black
Thomas Blamble
Anne-Marie Blevins
Stephanie Boling*

*Rennie Boring
Brian Brautigam
Justin Brown
Naja Brown
Jessica Bruntz
Emily Burk
Tammy Butler
Charles Casey
Marlene Casey
Joshua Caslow
Burkett Cassie
Holly Chakeres
Tyler Charles
James Chitty
Suzanne Cole Hamilton
Carla Cook
Christopher Corna
Mark Crawford*

*Jordan Crenshaw
Amina Daaou
Jennifer Davis
Melinda Dennis
Joe Diehm
Sheryl Drewyor
Joy Dunnagan
Stephanie Eagle
Sherelle Eaton
Jennifer Eisenman
Adam Ellerbrock
Patrice Fahy
Reilly Feldmann
Melissa Fink
Melissa Fischer
Lynne Fogel
Austin Ford
Laura Fowler*

Katelyn Furr
James Gang
James Garber
Michael Gast
Michael Gatterdam
Jennifer Gilbert
Matthew Gilbert
Russell Goulet
Amanda Greenlee
Meredith Guerrera
Andrew Gyde
Sarah Hall
Terra Hamler
Krystle Hapner
Emily Hardy
Karen Harmeyer
Nicole Hartner
Mallory Hartsook
Sara Harvey
Emma Hayford
Eugene Hayward
Joseph Herrbach
Kaylee Hewitt
Shirley Hickle
Kyle Higgins
Ellen Holland
Mary Holland
Miranda Hoyt
Iman Hunt
Lois Invernizzi
Kevin Jackson
Tiffany Jackson
Melissa Jaeb
Diane Jayaraman
Scott Jenkins
Ian Jinks
Jessica Johnson
Arthur Jordan
Kojo Kandi
Jennifer Kearney-Green
Christopher Kennedy
Charity Kinkelaar
Carrie Krajewski
Molly Kroger
Kimberly Kuhn
Shannon Kvorjak
Chad Lape
Mary Leonard
Kevin Leopold
Jennifer Li
Christina Lococo
Jeff Lombardi
Teresa Lott
Timm Mackley
Rebekah Mammoser

Martha Manee
Alexander Marling
Stacie Martin
Susan Mast
Amanda Matchock
Philip Mauro
Michelle McDermott
Karla McDougal
Michael McGoldrick
Amy Miller
Brittany Miller
Brooke Miller
Matthew Miracle
Leiya Montejo
Melanie Mugge
Cheri Mullins
Carol Murnane
Maurice Muteti
Kathleen Nehf
Erica Ohmer
Ann O'Keeffe
Eva Osborn
Vicki Palur
Erin Patterson
Alexandra Petrini
Katie Petrolo
Gina Pheifer
Teresa Pickens
Kristy Poehler
Julie Preston
Jill Price
Kelly Quinn
Kimberly Raker
Jordan Rausch
Ashley Reed
Christopher Reeder
Angela Regoli
Cherie Reynoso
Sean Richardson
Seth Richardson
Mark Ripper
Amy Rittberger
Karen Robbins
Michael Rodgers
Emily Roe
Michelle Rond
Casey Roshon
Lora Roulston
Benjamin Ryan
Sally Ryan
Nolan Samples
Lena Schall
Susan Schenk
Cathleen Schmidt
Elizabeth Schmidt

William Schmitter
Christopher Schoenfeldt
Rachel Schoenian
Michelle Schroeder
Amy Schroll
Alison Scott
Lauren Scott
Paige Semenza
Stacey Severance
Kerri Shaffer
Kaitlin Shelter
Cierra Sherry
Ben Shinabery
Rebecca Shorter
Kathleen Sickles
Emma Siddall
Scott Sieber
Robyn Snider
Kate Snitkin
Ann Spence
Laura Stackhouse
Caitlin Staskiewicz
Robert Stasko
Jonathan Staub
Tebah Stewart
Melia Stock
Lisa Stumpf
Amy Sutherland
Jessica Taylor
Chadd Temple
Corey Thomas
Renelle Tompkins
Deborah Towarnicky
Julia Trapp
Loren Traucht
Renee Vaughan
Victoria Vinson
Darryl Walters
Renee Walters
Alyssa Warner
Tom Waterwash
Kimberly Webb
Nathan Weidner
Michael Welker
Laura Ann Whistler
Andrew Williams
Da'Vell Winters
Alexandra Wood
Christine Woodruff
Jaclyn Yarletts
Marjorie Yerke
Paul Yoder
Rachael Youmans

Franklin County Family and Children First Council

1. Sarah Brook – Administrative Director of Multi-System Services, 61 days, beginning April 7, 2014 through June 30, 2014 at a salary of \$14,898.08
2. Deborah Combs - Central Site Manager, 260 days, beginning January 6, 2014 through June 30, 2014, at a salary of \$49,500.00
3. Kathleen Hatem - Intake and Referral Lead Specialist, 83 days, beginning March 6, 2014 through June 30, 2014, at a salary of \$38,000.00
4. Jessica Hren – Intake and Referral Specialist, 76 days, beginning March 17, 2013 through June 30, 2014 at a salary of \$10,230.77

Gahanna Jefferson City Schools

1. Fe Keng - Alternative Instructor, beginning February 25, 2014 through July 31, 2014, at a rate of \$22.00/HR
2. Blair Russo – Alternative Instructor, beginning March 31, 2014 through July 31, 2014 at a rate of \$22.00

Groveport Madison Local Schools

1. Rocky Miller – Security Monitor, 67 days, beginning February 24, 2014 through June 30, 2014 at a salary of \$7,043.04

Hilliard City Schools

1. Mark Bailey – Substitute Athletic Coordinator, beginning February 24, 2014, at a rate of \$200 daily

Hilliard SACC

1. Lisa Cook - Program Leader, beginning February 24, 2014 through June 30, 2014, at a rate of \$11.00/HR
2. Hillary Cost - Program Leader, beginning February 21, 2014 through June 30, 2014, at a salary of \$11.00/HR
3. Cynthia Fulks - Program Leader, beginning February 24, 2014 through June 30, 2014, at a salary of \$11.00/HR
4. Tiffany Morisue - Program Leader, beginning March 6, 2014 through June 30, 2014 at a rate of \$11.00 hourly

New Albany-Plain Local Schools

1. Judy Colgan - Speech Language Pathologist, 33 days, beginning March 10, 2014 through 7/34/2014, at a rate of \$65.00/HR

2. Amy Rolwing – Speech Language Pathologist, beginning March 11, 2014 through July 31, 2014 at a rate of \$65.00/HR

Northridge Local Schools

1. Anne Wisniowski - Special Education Coordinator, 105 days, beginning February 1, 2014 through July 31, 2014, at a salary of \$34,940.12

Ohio Coalition for the Education of Children with Disabilities

1. Chantelle Blackburn - Administrative Assistant V, 101 days, beginning February 10, 2014 through June 30, 2014, at a salary of \$10,706.00

Ohio Department of Education

1. Debra Campbell – Transformation Specialist, 69 days, beginning March 24, 2014 through June 30, 2104 at a salary of \$24,348.91

Reynoldsburg City Schools

1. William Melton - It Technician, 88 days, beginning February 24, 2014 through June 30, 2014, at a salary of \$13,269.84

Upper Arlington City Schools

1. Taylor Pinnick - Paraprofessional, beginning February 28, 2014 through June 30, 2014, at a rate of \$17.24/HR

Westerville City Schools

1. Denise Callihan - Interim Executive Director, Elementary Academic Affairs, 75 days, beginning February 18, 2014 through July 31, 2014, at a salary of \$30,000.00
2. Laura Saltsman - School Psychologist, 52 days, beginning March 6, 2014 through July 31, 2014, at a salary of \$13,089.10
3. David Siess – Interim Coordinator, Special Projects (0.4 FTE), 37 days, beginning February 13, 2014 through July 31, 2014, at a salary of \$8,027.52
4. Marc Joslyn – Aide to Students with Disabilities, 52 days, beginning March 6, 2014 through June 30, 2014, at a salary of \$4,579.12 (*Note - See salary adjustment on page 14, Item 7.03*)

7.03/Personnel Agreement Changes

Approval of the following personnel agreement changes:

Big Walnut Local Schools

1. Aleshia Henderson, Administrative Assistant – Admin II, salary adjustment for January 1 through June 30, 2014 – correction to Board approval on January 28, 2014 agenda – *Correcting salary to \$22,885.77 – All other pay and benefits to remain the same*
2. Heidi Koon, Administrative Assistant – Admin II, salary adjustment for January 1, 2014 through June 30, 2014, correction to Board approval on January 28, 2014 agenda – *Correcting salary to \$25,780.10 – All other pay and benefits to remain the same*

ESC of Central Ohio

1. Maureen Hillyer - ESC Teacher Assistant, 138 days, beginning March 11, 2014 through June 30, 2014, at a salary of \$5,845.06 - *Increasing to 0.80 FTE from 0.50 FTE*
2. Dennis Huelsman - School Psychologist, beginning January 28, 2013 through July 31, 2014, at a salary of \$315.92 daily - *Increasing days*
3. Mary Stover – ESC Occupational Therapist, up to 15 additional days, beginning March 11, 2014 through June 30, 2014, at a salary of 322.98 per day – *adding up to 15 additional days*

Franklin County Family and Children First Council

1. Nancy Katona - HMG Contract Coordinator, 172 days, beginning March 6, 2014 through June 30, 2014, at a salary of \$43,131.30 - *Increase in salary*

Groveport Madison Local Schools

1. Judy Eisel - Special Education Supervisor, 208 days, beginning August 1, 2013 through July 31, 2014, at a salary of \$74,999.36 – *Correction to number of days, no change in salary (district error)*
2. Jennette Kilbarger - Paraprofessional, 81 days, beginning January 16, 2014 through June 30, 2014, at a salary of \$7,197.90 - *Change in start date, corresponding reduction of days*

Ohio Coalition for the Education of Children with Disabilities

1. Joy Albert - Executive Assistant, 235 days, beginning February 10, 2014 through June 30, 2014, at a salary of \$35,169.27 - *Reduction in hours per day to 6 hours per day (0.80 FTE)*

Reynoldsburg City Schools

1. Nancy Dawson - Guidance Counselor, 172 days, beginning January 21, 2014 through July 31, 2014, at a salary of \$36,439.66 - *Increasing hours per day from 0.50 FTE To 0.80 FTE*

Westerville City Schools

1. Bethany Burgess - Aide To Students With Disabilities, 107 days, beginning January 27, 2014 through June 30, 2014, at a salary of \$11,515.88 - *Unpaid LOA - Reducing pay to reflect payout of 107 days*
2. Christine Livingston – Aide to students with Disabilities, 185 days, beginning February 17, 2014 through June 30, 2014, at a salary of \$14,799.87 – *Decreasing hours per day*
3. Marc Joslyn – Aide to Students with Disabilities, 52 days, beginning March 13, 2013 through June 30, 2014 at a salary of \$4,283.49 – *Decreasing hours per day*

7.04/Stipends

Approval of the following stipend requests:

Big Walnut Local Schools

1. Bobbi Lapushansky - Long Term Sub, extra hours during parent teacher conferences, \$48.00
2. Michelle Hudson - Substitute Teacher, 3.5 hours at parent teacher conference night, \$42.00

Buckeye Valley Local Schools

1. Amanda Worstell - Occupational Therapist, Additional hours - Occupational Therapy, \$416.00

Cardington Lincoln Local Schools

1. Mike Winders - Interim Payroll Specialist, \$4,500.00

Center for Instructional Supports and Accessible Materials

1. Robin Finley - Teacher, Braille immersion weekends, 3 sessions, \$720.00
2. Cecelia Peirano - Teacher, Braille immersion weekends, 3 sessions, \$720.00

Delaware Area Career Center

1. Joe Petrelle - Health/PE APEX Course Supervisor, Supervision of online APEX PE courses, \$6,500.00

EdPASS

1. Melanie Reed - Student Tutor, Tutor for 2013-2014 -- Max of 50 hours, \$1,250.00

ESC of Central Ohio

Center for Achievement and Leadership Services:

1. Phil Binkley - Principal Mentor at Columbus City Schools, 65 hrs.' at a rate of at a rate of \$50 per hour, \$3,250.00
2. Kelly Daniels-Bloomer - OTES External Evaluator, provide OTES external evaluations for Olentangy, \$14,000.00
3. Mindy Farry - OPES Trainer, additional hours as OPES trainer, \$1,000.00
4. David Mancini - Principal Mentor, Principal Mentoring for Columbus City Schools, \$1,250.00
5. Scott Stewart -- Coordination and oversight of Principal Mentors assigned to Columbus City Schools, \$5,000.00
6. Scott Stewart -- Coordination and oversight of Principal Resource Network, \$10,000.00
7. Barbara Weber - Value-Added Leader Consultant, participating in the value-added leader consultant with Battelle for Kids July 1, 2013-June 30, 2014, \$4,600.00

Groveport Madison Local Schools

1. Yormerys Martinez - Paraprofessional, Extra hours as football ticket taker, \$125.00
2. Yormerys Martinez -- Paraprofessional, Extra hours for parking lot duty, \$360.00

Granville Exempted Village Schools

1. Cathy Heidelberg - Interim Director of Operations, 53 days at a daily rate of \$409.01, January 1, 2014 through April 30, \$21,677.53
2. Cathy Heidelberg - Travel stipend for duties as Interim Director of Operations, \$1,000.00

Metro Early College High School

1. Andrew Allmandinger - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
2. Marla Baker - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
3. Pam Hayes - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
4. Jason McKendrick - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
5. Andrea McAllister - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
6. Krista Miller - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
7. Jordan Walker - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
8. Cory Neugebauer - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
9. Tammy Beilke - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
10. Ellen Hogue - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
11. Elizabeth Mechling - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
12. Dorothy Sutton - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
13. Carol VanFossen - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
14. Carol Oaks - Teacher, Fall 2013 performance based compensation payout, \$2,000.00
15. Annie Dewitt - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
16. Brian Rohrig - Teacher, Fall 2013 performance based compensation payout, \$1,250.00

17. James Schlunt - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
18. Jackie Weaver - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
19. Sharon Graham - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
20. Hollie Robinson - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
21. Andrew Bruening - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
22. Jessica Rudolph - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
23. James Matthews - Teacher, Fall 2013 performance based compensation payout, \$1,250.00
24. Pat Frase - Teacher, Fall 2013 performance based compensation payout, \$1,250.00

Olentangy Local Schools

1. Brandon Smith - Substitute Teacher, Intervention Tutoring Program - 21 hours at \$22.00 per hour, \$462.00
2. Barbara Farkasovsky - ELL Support Assistant, 123 hours providing support for LEP students, \$2,460.00

Ohio Reading Corps

1. David Wilson - Tutor, Volunteer literacy tutoring with K-3 students, \$6,406.00
2. Daynay Hatten - Tutor, Volunteer literacy tutoring with K-3 students, \$6,406.00
3. Lynn Waltermier - Tutor, Volunteer literacy tutoring with K-3 students, \$6,406.00

Reynoldsburg City Schools

1. Chelaise Burton - Paraprofessional, Supervision of RHS Livingston Library - One hour per day, Dec 2013-Feb 2014, \$1,250.00

7.05/Allowances

Approval of the following communications/data allowance requests:

1. Denise Callahan – Westerville Interim Executive Director of Elementary Academic Affairs – communication allowance, \$75.00 monthly
2. Denise Callahan – Westerville Interim Executive Director of Elementary Academic Affairs – vehicle allowance, \$75.00 monthly
3. Ryan McClure – ONET School Improvement Specialist, communications allowance, \$75.00 monthly
4. Tammy Rizzo – ESC COG Director of Fiscal Services, communication and data allowance, \$100.00 monthly
5. Debra Campbell – ODE Transformation Specialist, communication and data allowance, \$100.00 monthly
6. Sara Brook – FCFC Administrative Director of Multi-System Services, communication allowance, \$75.00 monthly

Approval of the consent agenda:

Roll Call: Mr. Brownson, yea; Mr. Cygnor, yea; Mr. Stewart, yea
Motion passed.

8.01/Updates

Treasurer's Report

Mr. Hutchinson reviewed the financial reports and oriented the board members on an updated report format.

Mr. Hutchinson also updated the board on the following:

- Completed status of Fiscal Year 2013 COG audit.
- ESC of Central Ohio and COG's partnership with the Optimal Health Initiatives (OHI) consortium.
- Status of Navigator audit of ESCCO and COG business processes and recommendation to implement an Enterprise Resource Planning (ERP) system

Selection of Date for Next Governing Board Regular Meeting

The next regular meeting is scheduled for 8:00 a.m. on Tuesday, May 13, 2014, at 32 Wesley Boulevard, Worthington, Ohio.

14.03.03 APPROVE ADJOURNMENT

It was moved by Mr. Brownson and seconded by Mr. Stewart that the Educational Service Center Council of Governments Governing Board adjourn the meeting at 8:33 a.m.

Roll Call: Mr. Brownson, yea; Mr. Cygnor, yea; Mr. Stewart, yea
Motion passed.



Matthew Cygnor, Governing Board President
Educational Service Center Council of Governments

ATTEST:

Alan Hutchinson, Treasurer
Educational Service Center Council of Governments

