

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on March 24, 2017 at the 2080 Citygate Drive, Columbus, Ohio.

Call to Order: Meeting called to order by Mr. Edward Bischoff, Board President, at 3:15 p.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mrs. Beth Glitt	Absent
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Present

Staff Present:

- Dr. Tom Goodney – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Mr. Bischoff, Board President, led the Pledge of Allegiance.

Note: Mrs. Glitt arrived at 3:27 p.m.

17.03.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mr. Spencer and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda of the March 24, 2017 regular Board meeting.

Roll Call: Mrs. Galbraith, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.

17.03.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mrs. Galbraith and seconded by Mrs. Reid-Pleasnick the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the February 24, 2017 regular Board meeting.

5.02/Approval of the Financial Reports for February, 2017

1. Board Financial Update (for Information purposes) that is on file in the Treasurer's Office.

2. Investment Report for February, 2017 that is on file in the Treasurer's office.
3. Travel and meeting Expense Report for the Governing Board Members, Superintendent and Treasurer, February 1, 2017 through February 28, 2017 that is on file in the Treasurer's Office.
4. Bill List for February, 2017:

General Fund	\$1,459,729.30
Dublin CSD – City/County Funds	593,449.12
Gahanna CSD – City/County Funds	316,433.05
Grandview Hts. CSD – City/County Funds	27,294.87
Hilliard CSD – City/County Funds	641,115.95
Reynoldsburg CSD – City/County Funds	219,501.77
Westerville CSD – City/County Funds	697,506.48
Whitehall CSD – City/County Funds	54,076.36
Upper Arlington CSD – City/County Funds	389,111.27
South-Western CSD – City/County Funds	32,934.24
Bexley CSD – City/County Funds	132,350.82
Columbus CSD – ESC Funds	81,811.34
Worthington CSD – City/County Funds	239,968.23
Hamilton LSD – ESC Funds	139,918.15
Canal Winchester LSD – ESC Funds	90,076.35
Groveport-Madison LSD – ESC Funds	226,329.99
New Albany-Plain LSD – ESC Funds	142,327.79
Delaware CSD – ESC Funds	133,704.95
Marysville EVSD – ESC Funds	39,486.98
Olentangy LSD – ESC Funds	1,119,755.11
Big Walnut LSD – ESC Funds	174,448.68
Buckeye Valley LSD – ESC Funds	129,214.52
Fairbanks LSD – ESC Funds	10,696.18
Fairfield Union LSD	20.87
Liberty Union Thurston LSD	51.68
Pickerington LSD – ESC Funds	11,085.22
Granville EVSD	3,178.28
Chillicothe CSD	12,695.86
Licking Heights LSD	170,179.70
OCALI – Operations-Family and Community Support	14,214.30
Association for Middle Level Education	16,259.12
Mt. Vernon CSD	82.40
ESCCO – Special Education Administrative Services	57,161.50
ESCCO – Behavior Intervention Services	5,722.61
ESCCO – Special Education Transitional Services	17,331.51
ESCCO – Cross Categorical Services	119,734.59
ESCCO – Hearing Impaired Services	110,414.51
ESCCO – Visually Impaired Services	22,219.80
ESCCO – Emotionally Disturbed Services	46,063.75
ESCCO – STACK Autistic Student Services	149,098.70
ACT	292.40
Changes – Student Services	5,492.77
Delaware/Union – Hearing Impaired Services	11,288.27
Preschool-Reynoldsburg – Student Services	73,844.31
Bexley CSD Preschool	11,296.91
New Albany-Plain LSD Professional Development	36,037.46
Upper Arlington CSD Professional Development	41,836.11
Preschool Itinerant	16,433.51

Fairbanks LSD Professional Development	7,769.20
ESCCO – Community Based Transitions	46,160.04
ESCCO – Speech/Language Services	62,003.26
Ventures	83,940.51
ESCCO – Multiple Handicapped Services	8,552.30
ESCCO – Related Services – Adapted PE Services	13,593.01
ESCCO – Occupational Therapy Services	24,070.82
ESCCO – Physical Therapy Services	8,695.96
Cross Creek Day Treatment Program	22,522.75
ESCCO – Center for Achievement	27,424.31
ESCCO – Gifted Student Services	12,216.74
ESCCO – Center for Professional Development	73,966.73
ESCCO – Center for Special Projects	42,954.69
Digital Learning Program	19,864.89
ESCCO – Printing Services	17,557.69
ESCCO – Court Liaison Services	60,790.47
ESCCO – Conference Services	10,670.89
OCALI – AIM and Online Professional Development	2,055.59
Marburn Academy	3,559.69
Delaware Area Career Center	12,313.91
Wellington Schools	15,323.10
Tolles Technical Career Center	12,494.83
Northridge LSD	37,440.12
Northridge Preschool	10,469.73
Southwest Licking LSD	39.53
Transition to Teaching	33,435.75
Kids Voting Central Ohio FY 2015	1,318.16
Dublin – External Evaluations	800.30
ODE Adult H.S. Diploma Program (AKA 22+) FY 2015	21,831.88
OCALI – Ohio's Lifespan Clearinghouse FY 2016	20.78
OCALI FY 2016	525.00
ODE Contract #EDUD201610426 (Transition Specialist)	77,692.26
ODE Contract #EDUD201510335 (Value Added)	(35,471.14)
St. Vincent Family Center	2,550.91
Diploma Institute	45.00
St. Matthews - Gahanna	3,803.55
Columbus DeSales	5,973.28
OCALI – Lifespan Clearinghouse FY 2017	8,184.42
OCALI – Realizing Employment First for Youth (DODD) FY 2017	15,250.75
OCALI – Autism Center (PLAY, ADEP, OAR) FY 2017	26,493.48
OCALI – ODE/OEC (OCALI 2016-17)	250,662.83
OCALI – Center for Sensory Disabilities FY 2017	153,441.12
Attendance Works – Student Services	1,793.45
College and Career Success	12,593.63
ODE Contract – Field Specialists 2017	38,044.89
OCALI – Residential Intensive Behaviors Support	10,888.64
OCALI – Outreach and Accessibility FY 2017	893.98
ODE Contract #EDUD201610447 (Kuhn 2017)	8,646.74
ODE Contract #EDUD201610443 (Lamphere 2017)	9,000.58
ODE Contract #EDUD201510386 (Preston 2017)	8,896.41
ODE Contract #EDUD201610446 (Reedus-Sanders 2017)	8,375.74
ODE Contract #EDUD201610426 (Transition Specialists 2017)	67,935.62
ODE Contract #EDUD20150335 (Value Added)	46,251.34
OCALI – Employment First Website FY 2017	206.66
Gahanna Christian Academy	11,479.63
Community School Monitoring Services	15,996.87
OCECD – Ohio Coalition	120,182.07

Permanent Improvement	50,203.40
Central Ohio Leadership Academy	2,453.38
FCFC – BDD Grant FY 2016	111.02
FCFC – Innovation Fund FY 2017	7,755.48
FCFC – Admin FY 2017	24,193.10
FCFC – Multisystem FY 2017	150,556.05
FCFC – Help Me Grow Part C FY 2017	188,158.81
FCFC – Help Me Grow Central Coordination FY 2017	40,525.06
FCFC – Healthier Buckeye Grant FY 2017	53,475.60
FCFC – Home Choice FY 2017	13,479.36
FCFC – BBL FY 2017	270.34
Rockbridge Academy FY 2017	28,456.62
Ohio Reading Corps Match FY 2017	25,981.35
Ohio Math Corps Match FY 2017	6,346.35
Ed Pass 2017	111,961.30
Martha Holden Jennings – Globally Informed TEAC	2,000.00
FCFC – Engage FY 2017	175.00
OCALI – DD Council Realize Employment First for You FY 2017	46.80
OCALI Conference	6,141.09
Background Checks Rotary	3,171.04
Section 125 Plan	21,320.55
Ed PASS Rotary	89.51
COBRA Payments	45.06
Summer School – STACK	560.00
Delaware Arts Festival Donation	505.21
Medical Payments to TPA	316,731.01
Dental Payments to TPA	28,072.38
Workers Compensation Self-Insurance	1,631.34
SchoolNet	1,800.00
Alternative Education Challenge 2017	4,668.58
SST GRF FY 2017	22,918.13
SST KRA FY 2017	10,458.90
School Psychology Intern FY 2017	2,258.41
OTES 2017	7,851.72
RTTT Family and Community Engagement	172,245.67
SST – IDEA FY 2017	189,899.20
LEP Title III FY 2017	3,638.04
SST – ELD FY 2017	6,356.15
IDEA Early Childhood FY 2017	280.02
21 st Century/HFF Grant FY 2017	28,835.91
Ohio Reading Corp Federal FY 2017	96,821.47
Ohio Math Corp Federal FY 2017	10,648.80
Investing in Innovation (I3) FY 2017	20,274.71
Best FY 2017	319.26
TOTAL	\$11,271,164.16

5.03/Approval of Total Appropriations by Fund for February, 2017

1. Approval of the total appropriations by fund for February, 2017.

Fund Number	Fund Description	January Appropriation	Increase (Decrease)	February Appropriation
001	General Fund			
	Total General Fund	\$99,396,569.20	\$ 78,509.71	\$99,475,078.91
	Other Funds			
003	PERMANENT IMPROVEMENT	68,251.15	150,860.87	219,112.02
018	PUBLIC SCHOOL SUPPORT	7,100.12	0.00	7,100.12
019	OTHER GRANT	11,013,488.54	(2,287.40)	11,011,201.14
022	DISTRICT AGENCY	834,461.96	0.00	834,461.96
026	EMPLOYEE BENEFITS AGENCY FUND	2,696,000.00	0.00	2,696,000.00
027	WORKERS COMPENSTATION SELF INS	127,979.77	0.00	127,979.77
450	SCHOOLNET EQUIP/INFRASTRUCTURE	1,800.00	1,800.00	3,600.00
463	ALTERNATIVE SCHOOLS	172,338.54	0.00	172,338.54
466	STRAIGHT A FUND	7,882,126.07	0.00	7,882,126.07
499	MISCELLANEOUS STATE GRANT FUND	532,008.18	0.00	532,008.18
506	RACE TO THE TOP	600,000.00	72,764.00	672,764.00
516	IDEA PART B GRANTS	3,530,633.23	0.00	3,530,633.23
551	LIMITED ENGLISH PROFICIENCY	163,344.37	0.00	163,344.37
571	REFUGEE CHILDREN SCHOOL IMPACT	356,723.78	0.00	356,723.78
587	IDEA PRESCHOOL-HANDICAPPED	119,033.78	0.00	119,033.78
590	IMPROVING TEACHER QUALITY	32,104.29	0.00	32,104.29
599	MISCELLANEOUS FED. GRANT FUND	1,847,369.47	(882.49)	1,846,486.98
	Total Other Funds	29,984,763.25	71,394.11	30,207,018.23
	Grand Total All Funds	\$129,381,332.45	\$149,903.82	\$129,682,097.14

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

1. Approval of the following resolution:

BE IT RESOLVED by the Governing Board of the Educational Service Center of Central Ohio that the Subordination of Mortgage dated March 20, 2017 regarding a mortgage obtained as part of a prior litigation settlement is hereby approved and ratified. The Treasurer is hereby directed to take any steps necessary to effectuate the execution, recording, and handling of said document, and any steps already taken to this end are hereby approved and ratified.

2. Approval of the following new grant and authorize the Treasurer/CFO to establish the appropriate fund:

	Appropriations	Estimated Revenue
EL Student Services 001-9124	\$51,641.69	\$51,641.69

3. Approval of the following fund to fund transfer:

From:	To:	
OCALI MIDD-CCOE 001-9705	OCALI Center for Systems Change 001-9361	\$17,141.04

4. Approval to authorize the Treasurer/CFO to pay invoices against the following purchase order that was not processed in accordance with Section 5705.41(D): 2701329.
5. Approval of the payment of tuition reimbursement to David Weaver, ESC of Central Ohio Assistant Treasurer, in the amount of \$3,138.00 for course work taken at Ashland University to obtain a State of Ohio School Treasurer's License.

5.05/Professional Meetings

Approval of the following professional meeting:

Ellen Maley (COG Employee)
Ohio Speech-Language Hearing Association Convention
Columbus, OH
March 31 and April 1, 2017

5.06/Resignations

Approval of the following resignations:

ESC of Central Ohio

1. Mary DeCenzo - Mental Health Specialist, effective April 14, 2017
2. David Dixon – Data Systems Analyst, effective March 17, 2017 *[Contingent upon employment as Data Systems Supervisor, effective March 20, 2017]*

Dublin City Schools

1. Jeff Cosby - Coordinator of Transportation, for the purpose of retirement, effective July 1, 2017

Olentangy Local Schools

1. Cynthia Schultz – Dyslexia Specialist, for the purpose of retirement, effective May 31, 2017

5.07/Employment

Approval of the following employment:

ESC of Central Ohio

1. David Dixon - Data Systems Supervisor, partial-year contract, 94 days, beginning March 20, 2017 through July 31, 2017, at a salary of \$22,820.38 for the 2016-17 contract year **and** 1-year contract, 255 days, at a salary per the Governing Board approved Salary Schedule for the 2017-18 contract year
2. Elise Mayo - Intervention Specialist, partial-year contract, 58 days, effective March 6, 2017 through July 31, 2017, at a salary of \$12,047.76 for the 2016-17 contract year

5.08/Stipends

Approval of the following stipends:

Dublin City Schools

1. Jennifer Wilkinson - Administrative Intern, January stipend payment for contracted service staff, \$450.00

New Albany-Plain Local Schools

1. Amber Nickels - Mental Health Specialist, facilitating the after-school program for girls (Ruling Our Experiences), \$1,400.00

Olentangy Local Schools

1. Jennifer Fields - Occupational Therapist, occupational services to students to cover staff member's leave, \$2,860.80
2. Jennifer Jury - School Psychologist, additional work hours to complete evaluations, \$2,298.36
3. Mary Shadoan - Speech Pathologist, speech language evaluations, \$2,033.10

OCALI

1. Amy Bixler-Coffin - Autism Center Program Director, Autism Internet Module Instructor for Ashland University, 5 students for EDU-6130-P11, \$200.00

2. Jan Rogers - AT & AEM Center Program Director, IT Internet Module Instructor for Ashland University, 2 students for EDU-6130-R11 and 2 students for EDU-6130-S12, \$80.00
3. Sheila Smith - Assistant Director, Autism Internet Module Instructor for Ashland University, 12 students for EDU-6130-S11, 20 students for EDU-6130-T11 and 13 students for EDU-6130-U11, \$900.00
4. Wendy Szakacs - Regional Director, Autism Internet Module Instructor for Ashland University, 9 students for EDU-6130-W11, \$180.00

5.09/Non-Renewal of Administrative Contracts

Approval of the following non-renewal of administrative contracts effective for the 2017-18 contract year:

OCALI

1. Shawna Benson - Program Director/Teaching Diverse Learners Center
2. Heather Bridgman - Regional Consultant/AT & AEM Center
3. Amy Bixler Coffin - Program Director/Autism Center
4. Laura Maddox - Program Co-Director/Online Learning and Autism Certification Center and Program Director/Center for the Young Child at OCALI
5. Janet Rogers - Program Director/AT & AEM Center
6. Ronald Rogers - Regional Consultant/UDL Center
7. Julie Short - Regional Consultant/Autism Center
8. Sheila Smith - Assistant Director
9. Wendy Szakacs - Regional Consultant/Autism Center

State Support Team/Region 11

1. Cindy Eldridge - Consultant
2. Joseph Farry - Consultant
3. Kimberly Fausnaugh - Consultant
4. Aaron Gregory - Consultant
5. Helen O'Leary - Consultant
6. Melanie Chard Peloquin - Consultant

7. Grace Schneider - Consultant
8. Helene Stacho - Coordinator
9. Tracey Willis - Consultant

5.10/Renewal of Administrative Contracts

Approval of the renewal of the following administrative contracts for the 2017-18 contract year.

ESC of Central Ohio

1. Teresa Dempsey - Director of Professional Development, 2-year contract
2. Edwin England - Project Coordinator-Attendance Services/EDPASS/Project KEY, 1-year contract
3. Janet Gillig - Executive Director of Student Services, 2-year contract
4. Christine Galvin - Director of Career and College Success, 2-year contract
5. Barbara Harden - Business Operations Manager, 2-year contract
6. Jenny Lamp - Coordinator of Special Education, 2-year contract
7. Ruth Locke - Speech-Language Pathologist, 2-year contract
8. Melissa McCormick - Accounting Supervisor, 2-year contract
9. Catherine McKean - Speech-Language Pathologist, 2-year contract
10. Margaret Morrison - Gifted Coordinator, 1-year contract
11. Lindsay Reid - Coordinator of Special Education, 2-year contract
12. Catherine Rodeheffer - Instructional Coach, 2-year contract
13. H. Lewis Stemen - Human Resources Supervisor, 2-year contract
14. Lara Uher - Behavioral Intervention Specialist, 2-year contract
15. David Weaver - Assistant Treasurer, 2-year contract
16. Mary Margaret Zimmerman - Mental Health Specialist, 2-year contract

OCALI

1. Shawn Henry – Executive Director, 2-year contract

State Support Team/Region 11

1. Rhonda Dickson - Director, 2-year contract

Canal Winchester Local Schools

1. Kellie Boyden - School Psychologist, 2-year contract
2. Michael Bruening - Director of Operations and Transportation, 2-year contract
3. Sharon Carter - School Psychologist, 2-year contract
4. Rita Glavan - Coordinator of Gifted and Talented, 1-year contract

Dublin City Schools

1. Jessica Kroetz - Coordinator of Data and Assessment, 2-year contract
2. Marge Mulcahy - Gifted Coordinator, 2-year contract
3. Amy Salay - Assistant Transportation Coordinator, 2-year contract

Hamilton Local Schools

1. Carole Morbitzer - Director of Teaching and Learning, 2-year contract
2. Charles Payne - Director of Public Relations, 3-year contract
3. Lisa Payne - School Psychologist, 3-year contract

Hilliard City Schools

1. Brian Hart - Special Education Coordinator, 2-year contract

Northridge Local Schools

1. Heather Clark - Director of Teaching and Learning, 2-year contract
2. Jennifer Hickman - Director of Special Education, 2-year contract
3. Jaime Scott - Curriculum Coordinator, 2-year contract

Reynoldsburg City Schools

1. Edward Johnson - Coordinator of Student Athletics and Safety, 1-year contract
2. Sharon Prentice - District Hearing Officer and Student Support, 1-year contract

5.11/Miscellaneous Consent Agenda Items / Superintendent

Approval of the following miscellaneous consent agenda items recommended by the Superintendent.

1. Approval of the following proposed revised Board policies:

Proposed Revised Policies

- | | |
|------|---|
| 8452 | Automatic External Defibrillators (AED) |
| 9211 | Center Support Organizations |

2. Approval of the addition of Exhibit 6 (Sponsor Evaluation) to the sponsorship contract with the Early College Academy that allows to assign correction action or targeted intervention by the ESC of Central Ohio if the school does not meet sponsor expectations related to academic performance, compliance with laws/rules, and adherence to quality sponsoring practices. This exhibit was approved by the Early College Academy Board of Directors on February 16, 2017.
3. Approval of the adoption of the ESC of Central Ohio Community Schools Guidance Handbook effective March 1, 2017.
4. Approval of the new position of Data Systems Supervisor and the attached job description for the Center of Technology.

Approval of the consent agenda:

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.

Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools

Mrs. Glitt reported on an impressive student presentation at the last EFCTS Board meeting made by a student training to become a professional, responsible leader.

Delaware Area Career Center

Mr. Bischoff updated Board Members on the DACC building project and the legal case pending regarding the certification of the DACC's levy renewal election results in 2015. The DACC has filed a Motion for Reconsideration with the Ohio Supreme Court to grant the levy's passage and is also exploring legislative solutions that would enable the levy to qualify.

- **Treasurer's Update**

Mr. Hutchinson reported that the conversion of the accounting system to the SunGard software is going well with a completion date of July 1, 2017.

- **Ohio Healthcare Consortium Update**

Mr. Hutchinson informed Board members that claims are up 17% this year necessitating dipping into the Consortium's reserve.

- **Superintendent's Update**

Dr. Goodney reported that following a review of his 4 objectives for this year, Mr. Bischoff and Mr. Spencer completed his mid-year review.

Dr. Goodney informed Board members that a Request for Proposal has been issued to prepare an Impact (Stakeholder) Report annually that will detail the impact of services and programs offered by the ESC of Central Ohio. These reports have been used in the past when meeting with State legislators and

potential new external partners. In addition, anticipating that the ESCCO's grant manager will be leaving at the end of the school year, a Request for Proposal has been sent to local firms for grant prospecting and writing services.

Mr. Trego updated Board members on the 3 community schools that have sought sponsorship by the ESC of Central Ohio as a result of their current sponsors not choosing to continue as a sponsor or losing sponsor status by the Ohio Department of Education. Following a comprehensive vetting process, Mr. Trego informed Board members that the ESCCO would not be sponsoring any new community schools for the upcoming year. The community school handbook and Exhibit 6 for the Early College Academy approved by the Governing Board at this meeting is among the documents needed to be submitted for the ESCCO's sponsor review conducted by the Ohio Department of Education.

Dr. Goodney informed Board members that the ESCCO has been invited to submit a proposal to Marion City Schools to conduct their Superintendent search.

Dr. Goodney reported that the Bexley City Schools and Reynoldsburg City Schools superintendent searches are winding down.

- **Upcoming Meetings / Events**

April 21 (9:15 a.m. - 4 p.m.) and 22, 2017 (7:30 a.m. - 2 p.m.)
OSBA Board Leadership Institute / Hilton Polaris, Columbus, Ohio

April 28, 2017 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

May 2, 2017
Staff Appreciation Day Classroom Visits / Morning

May 12, 2017 / 4:30 p.m.
CBT Graduation / 2080 Citygate Drive, Columbus, Ohio

May 18, 2017 / 5:30 p.m.
Staff Awards Event / 1630 Schrock Road, Columbus, Ohio

May 26, 2017 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

June 23, 2017 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

July 28, 2017 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

17.03.03 APPROVE ADJOURNMENT

It was moved by Mrs. Reid-Pleasnick and seconded by Mr. Spencer the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 3:57 p.m.

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea;
Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.



Edward Bischoff
Governing Board President
Educational Service Center of Central Ohio

ATTEST:

Alan Hutchinson
Treasurer/CFO
Educational Service Center of Central Ohio

