

MINUTE LOG

<u>MOTION #</u>	<u>MOTION</u>
11-12.01	APPROVE ADOPTION OF AGENDA AND ADDENDUM
11-12.02	APPROVE MINUTES AND CONSENT AGENDA
11-12.03	APPROVE ADJOURNMENT

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on December 12, 2011, at the 169 East Beck Street, Columbus, Ohio.

Call to Order: Meeting called to order by Mrs. Galbraith, President, at 6:05 p.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mr. Richard Helsel	Present
Mrs. Betty Klamfoth	Present
Mrs. Teri Morgan	Present
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Absent

Staff Present:

- Dr. Bart Anderson – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Dr. Tom Goodney – Deputy Superintendent

Guest Presents:

- Mrs. Terri Bischoff
- Mr. Don Galbraith
- Mrs. Edana Helsel
- Mrs. Terri Hutchinson
- Mr. Jim Morgan
- Mr. Steve Pleasnick

Joyce Galbraith, Governing Board President, led the Pledge of Allegiance.

11-12.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mr. Helsel and seconded by Mr. Bischoff the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the November 11, 2011 Regular Board Meeting.

Roll Call: Mr. Bischoff, yea; Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea.
Motion passed.

11.12.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mrs. Morgan and seconded by Mrs. Klamfoth the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the November 11, 2011 regular board meeting.

5.02/Approval of the Financial Reports for November, 2011

1. Investment Report for November, 2011 that is on file in the Treasurer's office.
2. SM-2 General Fund Report that is on file in the Treasurer's office.
3. Bill List for November, 2011:

General Fund	\$724,369.64
Permanent Improvement	23,213.40
PAST Foundation	4,561.30
OCESR-ESC Funds	19,921.50
OCALI Family & Community Support	23,358.04
Briar Patch Academy	20,280.11
Academic Acceleration Academy	65,589.18
The Charles School	544.00
Contract w/Columbus Coaching FY 2011	38,840.28
Cross Creek Day Treatment Program	27,020.99
OCALI FY 2012	191,752.66
OCALI FY 2011	1,179.20
Assistive Technology	4,526.22
Education & Treatment Services/Military Dep. Children	17,148.89
Center for Systems Change – OCALI	4,054.57
OCECD – Ohio Coalition	105,783.48
Dublin CSD - City/County Funds	55,241.08
Gahanna CSD - City/County Funds	65,456.94
Grandview Hts. CSD - City/County Funds	10,625.78
Hilliard CSD - City/County Funds	192,921.92
Reynoldsburg CSD - City/County Funds	117,771.96
Westerville CSD - City/County Funds	347,871.81
Whitehall CSD - City/County Funds	10,704.92
Upper Arlington CSD - City/County Funds	210,943.16
South-Western CSD - City/County Funds	22,012.00
Bexley CSD - City/County Funds	78,336.81
Worthington CSD - City/County Funds	215,299.32
Hamilton LSD - ESC Funds	115,551.64
Canal Winchester LSD - ESC Funds	91,072.79
Groveport-Madison LSD - ESC Funds	131,016.03
New Albany-Plain LSD - ESC Funds	46,379.43
Olentangy LSD - ESC Funds	771,087.62
Big Walnut LSD	110,255.65
Buckeye Valley LSD - ESC Funds	135,021.72
Fairbanks LSD - ESC Funds	14,958.10
Delaware CSD - ESC Funds	69,412.70
Delaware Area Career Center	9,523.27
Pickerington LSD – ESC Funds	13,980.94
London City Schools	4,936.52
Granville Exempted Village SD	1,443.51
Salem City Schools	43.24
Amanda Clearcreek LSD	55.50

Liberty Union Thurston LSD	77.70
Educational Council - ESC Funds	124,388.12
Focus Learning Academy	9,139.90
Graham Expeditionary Middle School	421.25
Ventures Alternative School	184.89
ESCCO - Special Education Administrative Services	83,262.37
ESCCO - Behavior Intervention Services	4,954.40
ESCCO - Special Education Transitional Services	19,034.75
ESCCO - Cross Categorical Services	133,296.67
ESCCO - Hearing Impaired Services	91,539.46
ESCCO - Visually Impaired Services	17,300.38
ESCCO - Emotionally Disturbed Services	63,212.44
ESCCO - STACK Autistic Student Services	76,779.70
ACT	7,965.72
ESCCO - Preschool Special Education Services	126,018.93
Delaware/Union - Preschool Program	55,219.20
Delaware/Union - Hearing Impaired Interpreter Services	31,084.28
ESCCO - School Psychologist	4,927.47
Preschool-Reynoldsburg-Student Services	30,637.69
ESCCO - Community Based Transitions	45,926.95
ESCCO - Speech/Language Services	82,063.76
Arts	17,150.88
Goals	8,291.03
Horse Farm	12,441.74
Ventures	49,336.22
ESCCO - Multiple Handicapped Services	11,029.89
ESCCO - Related Services – Adapted PE Services	12,469.92
ESCCO - Occupational Therapy Services	23,975.35
ESCCO - Physical Therapy Services	5,583.35
Caseload Ratio FY 2012	6,114.14
State Support Team/IDEA FY 2012	195,490.78
CISAM FY 2012	18,153.56
Early Learning 3 FY 2012	6,891.51
LEP Title III FY 2012	300.18
Refugee Impact Grant (RSIG) FY 2011	99,253.25
State Support Team ARRA 2011	18,547.66
State Support Team Early Discretionary FY 2012	1,367.12
Catholic Diocese – 2012	4,544.82
IWI Grant FY 2010	57.51
MIG (July-Dec 2011) – OCALI	15,331.65
Race to the Top 2012	16,741.48
BEST 2012	1,747.43
College Access Challenge Grant FY 2012	27,135.05
Race to the Top-Formative Education FY 2012	7,392.31
Race to the Top – ONET FY 2012	20,636.04
Ohio Principal Evaluation System Training	3,197.33
Teach Ohio 2012	45,000.00
State Support Team GRF FY 2012	26,175.61
Resident Educator FY 2012	24,878.47
Ohio Teacher Evaluation System FY 2012	5,841.47
School Psychology Interns FY 2012	7,313.17
Teach America	15,383.04
Learning Forward Ohio	476.79
Project KEY – FCSS – Levy FY 2011	617.98
FCFC Admin 2012	20,780.43
FCFC Multi-Systems 2012	87,231.85

Help Me Grow HV GRF 2012	96,116.98
Ohio Children's Trust Fund 2012	43,481.41
Rockbridge Academy FY 2012	22,968.89
Help Me Grow Early Intervention 2012	115,679.34
Ed PASS 2012	106,991.17
Help Me Grow Part C 2012	166,787.83
Help Me Grow Carry Over 2012	74,632.44
Help Me Grow-GRF to Part C Transfer	28,687.25
Project KEY – CCS FY 2012	389.75
Project KEY – FCCS Levy FY 2012	6,852.72
Project KEY – DJFS-TANF/XX FY 2012	17,192.98
Project KEY – SIG-CCS FY 2012	4,407.94
OCALI-Health Resources & Services Admin FY 2012	1,773.26
Delaware/Morrow Mental Health FY 2012	6,226.73
Self-Funded Insurance-Medical	389,749.91
Self-Funded Insurance-Dental	33,353.71
Central Ohio Superintendents' Association	568.35
NATTAP/OCALI Rotary	28,776.36
Background Checks Rotary	8,773.41
OCALI – Imagine the Possibilities Conference	2,954.48
ESCCO – Gifted Student Services	15,501.50
ESCCO – Center for Teaching and Learning	15,897.83
ESCCO – Center for Achievement	41,260.28
ESCCO – Center for Professional Development	20,300.99
ESCCO – Center for Special Projects	50,311.06
ESCCO – Courier Services	1,259.28
General Fund – Center for Leadership	26,354.63
ESCCO – Court Liaison Services	19,565.86
ESCCO – Conference Services	59,145.98
ESCCO – Transportation Services	2,435.00
Community School Audits	31,036.06
ESCCO – Media Services	10,400.00
ESCCO – Printing Services	35,123.47
TOTAL	\$7,423,339.71

5.03/Approval of Total Appropriations by Fund

1. Approval of total appropriations by fund for November, 2011.

Fund Number	Fund Description	October Appropriation	Increase (Decrease)	November Appropriation
001	General Fund			
	Total General Fund	64,315,349.43	0.00	64,315,349.43
	Other Funds			
003	PERMANENT IMPROVEMENT	371,672.00	0.00	371,672.00
018	PUBLIC SCHOOL SUPPORT	8,210.70	0.00	8,210.70
019	OTHER GRANT	12,649,695.92	0.00	12,649,695.92
022	DISTRICT AGENCY	1,131,999.09	0.00	1,131,999.09
024	EMPLOYEE BENEFITS SELF INS.	5,642,734.00	0.00	5,642,734.00
300	DISTRICT MANAGED ACTIVITY MANAGEMENT INFORMATION SYSTEM	645.00	0.00	645.00
432		2,400.00	0.00	2,400.00
463	ALTERNATIVE SCHOOLS MISCELLANEOUS STATE GRANT FUND	160,723.97	0.00	160,723.97
499		1,321,978.94	0.00	1,321,978.94
516	IDEA PART B GRANTS	3,144,604.46	0.00	3,144,604.46
551	LIMITED ENGLISH PROFICIENCY REFUGEE CHILDREN SCHOOL IMPACT	44,397.87	26,460.00	70,857.87
571		114,722.92	161,015.00	275,737.92
572	TITLE I DISADVANTAGED CHILDREN	9,273.83	18,547.66	27,821.49
584	DRUG FREE SCHOOL GRANT FUND	1,619.00	0.00	1,619.00
587	IDEA PRESCHOOL-HANDICAPPED	40,688.98	59,728.27	100,417.25
590	IMPROVING TEACHER QUALITY	136,199.17	0.00	136,199.17
599	MISCELLANEOUS FED. GRANT FUND	2,881,384.49	0.00	2,881,384.49
	Total Other Funds	27,662,950.34	265,750.93	27,928,701.27
	Grand Total All Funds	91,978,299.77	265,750.93	92,244,050.70

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

1. Approval of the following new grants and authorize the Treasurer/CFO to establish the appropriate funds:

	Appropriations	Estimated Revenue
LEP Title III FY12 551 9200	\$26,460.00	\$26,460.00
Early Childhood Spec Ed IDEA FY12 587 9205	59,728.27	59,728.27
Refugee School Impact Grant FY12 571 9200	161,015.00	161,015.00

2. Recommend the Governing Board approve membership in the Ohio School Boards Association for the period January 1, 2012 through December 31, 2012 and the payment of dues in the amount of \$6,203.00.
3. Recommend the Governing Board approve membership in the Ohio School Boards Association Legal Assistance Fund for 2012 and the payment of dues in the amount of \$250.00.
4. Recommend the Governing Board accept the following door prize donations for the 2011 OCALI Conference/Exposition:

Item	Value	Donated by
Special Diets for Special Kids I (Book)	\$ 29.95	Future Horizons, Inc.
Special Diets for Special Kids II (Book)	29.95	Future Horizons, Inc.
Social Skill Builder Interactive CD Gift Certificate	90.00	Social Skill Builder, Inc.
Gift Basket of Vitamins/Supplements	60.00	The Vitamin Shoppe
Preventative Techniques II DVD	229.00	CPI
Superhero Brave Kid Cape Kit	20.00	Shumsky Enterprises
Colorations Gift Basket (Sensory Products and Art Supplies)	50.00	Discount School Supply
Amazon Gift Card	25.00	Monarch
Super Sak-Coffee/OrganicTea/Cashew Crunch	25.00	Sunshine Residential and Support Services
Hooray for Play Cards	12.95	Different Roads to Learning
Crafting Connections	39.95	Different Roads to Learning
Improving Social Behaviors	39.95	Different Roads to Learning
UC Bookstore Gift Card	75.00	University of Cincinnati

Vizzle District Bundle	\$2,700.00	Vizzle
Schuyler's Monster (Book)	25.00	Prentke Romich
I Can Add Up	4.99	Usborne
Going to a Party	4.99	Usborne
Going to the Doctor	4.99	Usborne
Going to the Hospital	4.99	Usborne
How to Set Up an Autism Classroom	10.00	AutismClassroom.com
Lesson Ideas and Activities for Young Children with Autism and Related Special Needs	10.00	AutismClassroom.com
How to Set Up a Work Area at Home for a Child with Autism	10.00	AutismClassroom.com
Colors Outside	11.95	AutismClassroom.com
2 Passes to COSI	29.50	COSI

5. Recommend the Governing Board authorize the Treasurer/CFO to pay invoices against the following purchase order that was not processed in accordance with Section 5705.41(D): 2201102.

5.05/Professional Meetings

ESC of Central Ohio

Bart Anderson KARRASS Effective Negotiating Seminar, New York City, NY – December 15 and 16, 2011

Midwest Suburban Superintendents Annual Meeting – Marco Island, FL – January 10 – 14, 2012

OCALI

Jeff McCormick Universal Design for Learning/High Quality Professional Development Cohort 2 Training for State Support Team/Region 1 (Presenter) – Findlay, OH – November 8 and 9, 2011

Jeff McCormick Universal Design for Learning/High Quality Professional Development (Presenter) – Cambridge, OH – November 29 and 30, 2011

Heather Bridgman
Jeff McCormick
Jan Rogers
Nick Weiland Assistive Technology Industry Association National Conference(Presenters) – Orlando, FL – January 25 - 28, 2012

5.06/Resignations

Approval of the following resignations:

ESC of Central Ohio

1. Mary Lou Wright – Fiscal Specialist, for the purpose of retirement, effective January 6, 2012

Local School Districts

1. Tricia Perrine – Olentangy Local Schools Preschool Teacher, effective November 25, 2011

5.07/Approval of Employment**Substitute Employees**

Approval of the following list of substitutes for employment in local school districts for the 2011-12 contract year:

1. Substitute Teachers:

Amanda Adams	Ryan Graydon	Haley Rinas
Dorene Allen	Brittney Green	Somer Rini
John Allison	Brenda Hanyak	Charlbert Robinson
Ty Angle	Jasper Harris	Benjamin Rosh
Barbara Arnold	Bradley Holmes	Vanessa Rutherford
Eric Best	Benjamin Huffman	Patrick Sandman
Patrick Brink	Mallory Hurley	Maryann Sandman-Rainey
Angie Broshar	Lynn Hursey	Jennifer Scarbrough
Mallore Brown	Ashley Iaguilli	Richard Sherman
Trevor Burke	Patricia Jagielski	Meghan Simons
Marcia Chapman	Whitney Jashinski	Sandra Sliwowski
Carl Chastang	Lisa Johnson	Charles Snider III
Lisa Chilton	Elizabeth Jones	Kyle Snoke
Melissa Clay	Abbey Keyse	Hannah Snyder
Megan Cleary	Andrea Kolp	Sarah Sodini
Megan Cochran	Anthony Kozlowski	John Sperry
Arryn Cole	Mary Lewis	Thomas Sraver
Randy Crader	Jessica Marsh	Shannon Stinnette
Erin Crilly	Barbara Mayo	Eric Sullivan
Elizabeth Csillag	Christel McCaskey	Jennifer Sunderland
Matthew Daugherty	Alexander Moore	David Swoope
Denise DeFranco	Darren Morrison	Paul Synenkyj
Mast	Emily Neff	Katherine Thien
Ryan DeLeon	Susan Neville	Heather Welsh
Christopher Diller	Michael O'Brien	Matthew Westfall
Mamta Doshi	Omotayo Oresotu	Patricia White
Rochelle Engle	Fatima Osman	Lisa Wilhelm
Adam Farus	Ednette Parker	Shawn Withem
David Ferriman	Stephen Petry	Christopher Wortman
Jillian Gardner	Colton Piper	Alessandra Zahran
Adriane Gray	Merri Reed	

2. Substitute Teacher Assistants:

Angie Broshar	Jasper Harris	Colton Piper
Marcia Chapman	Bradley Holmes	Merri Reed
Melissa Clay	Mallory Hurley	Eric Sullivan
Arryn Cole	Vallita Ivery	Jennifer Sunderland
Matthew Daugherty	Jessica Marsh	Heather Welsh
Ryan DeLeon	Michael O'Brien	Shawn Withem
Adam Farus	Ednette Parker	

Recommend the Governing Board approve the following employment for the 2011-12 contract year:

ESC of Central Ohio

1. Sarah Teague – Teacher, 1-year contract, 104 days, beginning August 1, 2011 through July 31, 2012, at a salary of \$27,528.49 for the 2011-12 contract year

5.08/Personnel Contract Changes

Approval of the following contract change for the 2011-12 contract year:

ESC of Central Ohio

1. Lauren Bailys – Preschool Teacher, contract change from Step 3 to Step 4, at a revised salary of \$38,008.88 for the 2011-12 contract year

5.09/Stipends

Approval of the following stipend requests:

Local School District Stipend Request

1. Alison Brandt – Olentangy Local Schools School Psychologist, after school intervention during 2011, \$132.00

5.10/Contracts – Agreements

1. Recommend the Governing Board approve entering into the annual Master Exchange of Services Agreement with The Ohio State University to provide field laboratory sites to OSU education students to serve as teachers in exchange for fee authorization hours for ESC of Central Ohio staff for the 2011-12 academic year.

5.11/Miscellaneous Consent Agenda Items/Superintendent

1. Appointment of Joyce Galbraith to serve on the Eastland-Fairfield Career & Technical Schools Board of Education for a 2-year term, effective January 1, 2012 through December 31, 2013.
2. Appointment of Robin Reid-Pleasnick to serve on the Eastland-Fairfield Career & Technical Schools Board of Education for a 1-year term, effective January 1, 2012 through December 31, 2012.
3. Approval of the following proposed new and revised policies:

Proposed New Policies

- | | |
|----------------|---|
| 1422.02 | Nondiscrimination Based on Genetic Information of the Employee |
| 1461 | Unrequested Leaves of Absence/Fitness for Duty |
| 1623/3123/4123 | Section 504/ADA Prohibition Against Disability Discrimination in Employment |

Proposed Revised Policies

- | | |
|-----------------|--|
| 2260.01 | Section 504/ADA Prohibition Against Discrimination Based on Disability |
| 3122.02/4122.02 | Nondiscrimination Based on Genetic Information of the Employee |
| 1460/3160/4160 | Physical Examination |
| 3161/4161 | Unrequested Leaves of Absence/Fitness for Duty |
| 6152.01 | Waiver of School Fees for Instructional Materials |
| 9160 | Public Attendance at School Events |
4. Recommend the Governing Board approve an unpaid leave of absence for James Brehm, Olentangy Local Schools Teacher's Assistant, effective December 5 through December 16, 2011.
 5. Recommend the Governing Board approve an unpaid medical leave of absence for Sandra Imertreijs, Teacher Assistant, effective November 28 through December 20, 2011.
 6. Recommend the Governing Board approve the suspension of the remaining balance of the employment contract for Beverly Good, Westerville City Schools ESL Coordinator, and eliminate the position of Westerville City Schools ESL Coordinator, effective December 31, 2011, due to financial reasons that exist in Westerville City Schools.

Approval of the consent agenda:

Roll Call: Mr. Bischoff, yea; Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea.
Motion passed.

6.01/Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools:
No items to report.

Delaware Area Career Center:
Mr. Bischoff reported on the Career Center's work to implement the Learning Track model project.

Metropolitan Educational Council:
No items to report.

- **Treasurer's Update**

No items to report.

- **Superintendent's Update**

Dr. Anderson informed Board members that the Shared Services report will be completed and distributed soon.

Dr. Anderson reported that 9 school districts are interested in joining the ESC of Central Ohio. Legislation has been introduced to allow the funding to follow the students. The Districts joining will be contingent upon the funding legislation.

Next Tuesday, December 20, a staff luncheon will be held to honor the retiring staff and recognize our departing Board members.

Dr. Anderson also informed Board members that Dr. Bill Reimer will be serving as the Interim Superintendent of the Marysville Schools starting in February, 2012.

Upcoming Meetings / Events

January 20, 2012 / Noon
Governing Board Organizational and Regular Meeting / 2080 Citygate Drive,
Columbus, Ohio

February 24, 2012 / Noon
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

March 16, 2012 / Noon
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 20, 2012 / Noon
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 21 – 23, 2012
National School Boards Association Annual Conference / Boston,
Massachusetts

May 8, 2012 / 8 a.m. – Noon
Staff Appreciation Day / Board Visits to ESC of Central Ohio Classrooms

May 18, 2012 / Noon
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

May 24, 2012 / 5:30 p.m.
Staff Celebration Banquet / Villa Milano Banquet & Conference Center,
Columbus, OH

June 15, 2012 / Noon
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

11-12.03

APPROVE ADJOURNMENT

It was moved by Mr. Helsel and seconded by Mrs. Klamfoth the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 6:35 p.m.

Roll Call: Mr. Bischoff, yea; Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea.

Motion passed.


Joyce Galbraith
Governing Board President
Educational Service Center of Central Ohio

ATTEST:


Alan Hutchinson, Treasurer/CFO
Educational Service Center of Central Ohio