

**MINUTE LOG**

<b><u>MOTION #</u></b>	<b><u>MOTION</u></b>
14-05.01	APPROVE ADOPTION OF AGENDA AND ADDENDUM
14-05.02	APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA
14-05.03	APPROVE ADJOURNMENT

## RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on May 23, 2014 at the 2080 Citygate Drive, Columbus, Ohio.

**Call to Order:** Meeting called to order by Mrs. Joyce Galbraith, Board President, at 12:14 p.m.

**Roll Call:**

Mr. Edward Bischoff	Absent
Mrs. Joyce Galbraith	Present
Mrs. Jeannie Henkel	Present
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Absent

**Staff Present:**

- Dr. Tom Goodney – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Ms. Lynn Brannon – Director of the Center for Student Services
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

*Joyce Galbraith, Board President, led the Pledge of Allegiance.*

### 14-05.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mrs. Reid-Pleasnick and seconded by Mrs. Henkel the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the May 23, 2014 regular Board meeting.

**Roll Call:** Mrs. Henkel, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea; Motion passed.

### OHIO TEACHER EVALUATION SYSTEMS PRESENTATION

Ms. Lynn Brannon presented detailed information to Governing Board members on the piloting of the Ohio Teacher Evaluation System at the ESC of Central Ohio this past school year. Ms. Brannon included information on the Piloted Student Learning Objectives, Student Growth Measures and the ratings achieved by ESCCO teachers this year.

**14.05.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA**

It was moved by Mrs. Henkel and seconded by Mrs. Reid-Pleasnick the Educational Service Center of Central Ohio Governing Board approve the following:

**5.01/Approval of the Board Meeting Minutes**

1. Board meeting minutes for the April 25, 2014 regular Board meeting.

**5.02/Approval of the Financial Reports for April, 2014**

1. Investment Reports for April, 2014 that are on file in the Treasurer's office.
2. Board Financial Update (for Information purposes) that is on file in the Treasurer's Office.
3. Bill List for April, 2014:

General Fund	\$419,321.29
OCESR-ESC Funds	18,409.48
OCALI Family & Community Support	40,652.56
Association for Middle Level Education	16,938.14
Cross Creek Day Treatment Program	18,903.03
OCALI FY 2013	16,446.73
OCALI – Assistive Technology	6.87
ODE Transformation Specialist FY 2013	5,567.66
ODE Contract #EDUD201309300 (CTAG)	6,110.50
ODE Contract #EDUD201315500 (Transformation SP)	18.70
Edworks FY 2014	2,500.00
OAESA	12,018.64
Race to the Top ONET FY 2014	97,112.56
ODE Contract #EDUD201445100 (Carol King) 2014	4,822.52
ODE Contract #EDUR201328700 (Transformation Services 2014)	33,298.29
ODE Contract #EDUD201443200 (Kuhn/Dewar)	13,759.35
ODE Contract #EDUD201448900 (Graf)	8,893.63
ODE Contract #EDUD201337100 (Lamphere) 2014	5,085.61
ODE Contract #EDUD201443000 (Handler) 2014	7,646.36
ODE Contract #EDUD201451800 (Rush)	5,031.56
ODE Contract #EDIR201450300 (Ohio Means Jobs)	837.23
CCS Principal Mentoring	16,068.77
OCECD – Ohio Coalition	119,830.44
Dublin CSD - City/County Funds	504,457.37
Gahanna CSD - City/County Funds	202,766.88
Grandview Hts. CSD - City/County Funds	10,766.60
Hilliard CSD - City/County Funds	483,979.48
Reynoldsburg CSD - City/County Funds	183,525.39
Westerville CSD - City/County Funds	690,033.33
Whitehall CSD - City/County Funds	10,704.92
Upper Arlington CSD - City/County Funds	222,040.01
South-Western CSD - City/County Funds	15,743.57
Bexley CSD - City/County Funds	52,227.71
Columbus CSD - ESC Funds	12,414.10
Worthington CSD - City/County Funds	220,385.35

Hamilton LSD - ESC Funds	\$ 116,966.61
Canal Winchester LSD - ESC Funds	101,321.99
Groveport-Madison LSD - ESC Funds	257,495.42
New Albany-Plain LSD - ESC Funds	139,412.41
Delaware CSD - ESC Funds	97,130.25
Marysville Ex. Village SD - ESC Funds	65,431.56
Olentangy LSD - ESC Funds	873,055.85
Big Walnut LSD - ESC Funds	150,504.24
Buckeye Valley LSD - ESC Funds	106,596.68
Fairbanks LSD - ESC Funds	11,280.10
Bloom Carroll LSD	5.60
Fairfield Union LSD	24.64
Liberty Union Thurston LSD	21.28
Granville EVSD	7,337.04
Chillicothe CSD	20,495.01
Licking Heights LSD	171,874.16
Westfall LSD	29.68
Delaware Area Career Center	9,930.45
Wellington Schools	7,997.58
Tolles Technical Career Center	19,131.46
Northridge LSD	27,249.66
Springfield CSD	7,488.70
ESCCO - Special Education Administrative Services	37,409.79
ESCCO - Behavior Intervention Services	4,675.26
ESCCO - Special Education Transitional Services	10,411.80
ESCCO - Cross Categorical Services	135,418.84
ESCCO - Hearing Impaired Services	93,319.07
ESCCO - Visually Impaired Services	21,188.79
ESCCO - Emotionally Disturbed Services	39,929.49
ESCCO - STACK Autistic Student Services	75,693.88
ACT	8,221.58
ESCCO - Preschool Special Education Services	97,870.94
Delaware/Union - Preschool Program	39,969.54
Delaware/Union - Hearing Impaired Services	28,592.05
ESCCO School Psychologist	237.84
Preschool-Reynoldsburg-Student Services	71,628.51
Bexley Intensive Behavior	7,351.09
ESCCO - Community Based Transitions	46,044.12
ESCCO - Speech/Language Services	76,462.86
Arts	13,921.01
Horse Farm	12,150.41
Ventures	39,640.62
ESCCO - Multiple Handicapped Services	13,476.44
ESCCO - Related Services - Adapted PE Services	14,552.92
ESCCO - Occupational Therapy Services	26,535.83
ESCCO - Physical Therapy Services	13,801.59
ESCCO - Court Liaison Services	6,137.88
Northridge Preschool	5,577.01
Stem School RtT Battelle FY 2012	68.52
Race to the Top Assessment Literacy Coordinator FY 2014	9,208.08
HS/HE Alignment FY 2014	916.44
Race to the Top Literacy Specialist FY 2014	10,396.40
Race to the Top FY 2014	24,840.45
Race to the Top - FIP FY 2014	9,312.53

State Support Team/IDEA 2014	\$177,483.71
CISAM 2014	29,453.61
LEP Title III FY 2014	8,007.96
State Support Team ELD FY 2014	4,358.62
Early Childhood IDEA FY 2014	1,016.77
Ohio Teacher Evaluation System FY 2014	1,250.07
Catholic Diocese FY 2014	271.22
OCALI PLAY & Responsive Teaching Project FY 2012	1,146.83
Ohio Reading Corps FY 2013	19,937.84
Ohio Reading Corps FY 2014	74,854.62
BEST FY 2014	5,400.40
OCALI-Health Resources & Services Admin FY 2014	8,310.65
State Support Team SPDG FY 2014	25,932.30
21 <sup>st</sup> Century Homeless Families Foundation FY 2014	31,140.11
Ohio Reading Corps-Global Youth Service Day	579.45
Alternative Ed Challenge FY 2014	7,661.00
Early Literacy and Reading Readiness	13,090.96
State Support Team – GRF 2014	20,090.23
School Psychologist Intern FY 2014	6,292.12
OCALI-OH Lifespan Clearinghouse for Autism	8,666.42
ESCCO - Grants Management Services	40,217.37
ESCCO - Conference Services	4,969.64
Help Me Grow Part C 2012	(466.70)
Help Me Grow Part C GRF 2013	(17,478.66)
Help Me Grow Part C Federal 2013	(9,260.31)
Project KEY – CCS SIG FY 2013	159.52
Martha Holden Jennings 2013	1,885.62
FCFC-Admin FY 2014	39,338.02
FCFC-Multisystem FY 2014	80,071.44
FCFC-Help Me Grow Part C FY 2014	136,828.20
FCFC-Help Me Grow Part C GRF FY 2014	50,242.72
FCFC-Help Me Grow Central Coordination FY 2014	29,800.30
FCFC-Help Me Grow Carryover FY 2014	78,004.91
FCFC-OCTF FY 2014	44,459.40
FCFC-Home Choice FY 2014	7,350.19
Ed PASS 2014	114,793.24
Rockbridge Academy FY 2014	22,299.57
Project KEY – DJFS FY 2014	35.14
Project KEY – Columbus City FY 2014	13,238.34
Project KEY – CCS SIG FY 2014	4,885.39
Project KEY – FCCS Levy FY 2014	4,730.65
Columbus Foundation – Project KEY	3,122.02
OCALI-Health Resources & Services Admin. FY 2012	472.02
OCALI-Health Resources & Services Admin. FY 2013	158.36
Section 125 Plan	19,645.86
COBRA Payments	3,607.67
Ohio Healthcare Consortium-Medical	6,113.00
Workers' Compensation Self-Insurance	1,800.09
Background Checks Rotary	21,633.44
EdPASS Rotary	3,647.81
OCALI – Center for Systems Change	18,744.86
OCALI – AIM and Online Professional Development	886.12
OCALI – Employment First Initiative	278.84
OCALI – Integrated Pediatric Research Project	18,750.00

OCALI – P.L.A.Y./ADEPP FY 2013	\$ 4,637.78
OCALI – FY 2014	216,357.28
OCALI – Autism Diagnosis Evaluation Project	5,094.47
OCALI – Integrated Pediatric Research project	3,637.04
OCALI – P.L.A.Y. FY 2014	40,781.28
OCALI – Employment First Transition	20,057.38
OCALI – P.L.A.Y. Project 2-Day Workshops	6,239.45
OCALI Conference	7,100.11
ESCCO – Gifted Student Services	12,845.09
ESCCO – Center for Teaching and Learning	35,471.75
ESCCO – Center for Achievement	22,835.13
ESCCO – Center for Professional Development	21,469.38
ESCCO – Center for Special Projects	17,465.22
Digital Learning Program	11,924.74
ESCCO – Printing Services	12,445.61
Community School Monitoring Services	17,735.84
<b>TOTAL</b>	<b>\$8,310,072.74</b>

### 5.03/Approval of Total Appropriations by Fund for April, 2014

#### 1. Approval of the total appropriations by fund for April, 2014.

Fund Number	Fund Description	March Appropriations	Increase (Decrease)	April Appropriations
001	General Fund			
	Total General Fund	88,129,681.09	204,384.94	88,334,066.03
	Other Funds			
003	PERMANENT IMPROVEMENT	53,800.00	0.00	53,800.00
018	PUBLIC SCHOOL SUPPORT	5,603.12	0.00	5,603.12
019	OTHER GRANT	11,310,222.57	372,308.82	11,682,531.39
022	DISTRICT AGENCY	1,528,867.84	448.00	1,529,315.84
024	EMPLOYEE BENEFITS SELF INS.	1,223,256.54	0.00	1,223,256.54
026	EMPLOYEE BENEFITS AGENCY FUND	7,140,000.00	0.00	7,140,000.00
027	WORKERS COMP SELF INS	605,777.75	0.00	605,777.75
450	SCHOOLNET EQUIP/INFRASTRUCTURE	2,700.00	2,700.00	5,400.00
463	ALTERNATIVE SCHOOLS	240,494.65	0.00	240,494.65
499	MISCELLANEOUS STATE GRANT FUND	694,775.17	0.00	694,775.17
506	RACE TO THE TOP	1,964,553.63	(3,203.08)	1,961,350.55
516	IDEA PART B GRANTS	3,463,295.91	0.00	3,463,295.91
551	LIMITED ENGLISH PROFICIENCY	106,638.49	4,664.00	111,302.49
571	REFUGEE CHILDREN SCHOOL IMPACT	232,469.81	0.00	232,469.81
587	IDEA PRESCHOOL-HANDICAPPED	129,122.24	0.00	129,122.24
590	IMPROVING TEACHER QUALITY	284,540.02	0.00	284,540.02
599	MISCELLANEOUS FED. GRANT FUND	1,760,592.16	40,000.00	1,800,592.16
	Total Other Funds	30,746,709.90	416,917.74	31,163,627.64
	Grand Total All Funds	118,876,390.99	621,302.68	119,497,693.67

**5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer**

1. Approval of the following new grants and authorize the Treasurer/CFO to establish the appropriate funds:

	<i>Appropriations</i>	<i>Estimated Revenue</i>
Early Learning Challenge SST 599 9407	\$40,000.00	\$40,000.00
Columbus City Schools Principal Ment. 001 9493	87,505.98	87,505.98

2. Approval to authorize the Treasurer/CFO to write-off the accounts receivable for the \$85.00 registration fee for a Resident Educator-1 training for a Canal Winchester Local Schools teacher.
3. Approval of the disposal of the following non-working equipment: *[Items will be taken to a technology recycling facility.]*

Tag #	Item	Tag #	Item
2479	User's Guide Dual 500 GB Serial	960297	Audiometer
2480	User's Guide Dual 500 GB Serial	86744	Audiometer
2481	User's Guide Dual 500 GB Serial	960079	Audiometer
2482	User's Guide Dual 500 GB Serial	000176	Audiometer
900424	MacBook 13"	n/a	Audiometer
900425	MacBook Pro	2641	Audiometer

4. Approval to authorize the Treasurer/CFO to pay invoices against the following purchase orders that were not processed in accordance with Section 5705.41(D): 2401287, 2401288, 2401610.

**5.05/Approval of Professional Meetings**

Approval of the following professional meeting attendance:

**Ohio Network for Education Transformation (ONET)**

Jean Kugler                      Project Based Learning (PBL) World – Napa, CA –  
Cheryle McGlothlin          June 22 - 28, 2014  
TJ Smith

**OCALI**

Kevin Aldridge                Regional Autism Forum – Phase II (Presenters) –  
Lara Palay                      Elizabethtown, KY – ~~April 24 and 25, 2014~~ Revised  
Dates: May 1 and 2, 2014

Kevin Aldridge                Regional Autism Forum – Phase II (Presenters) –  
Lara Palay                      Morehead, KY – ~~May 22 and 23, 2014~~ Revised  
Dates: May 4 and 5, 2014

**CISAM/Ohio State School for the Blind**

Paula Mauro Educational Products Advisory Committee –  
Louisville, KY – May 4 - 9, 2014

Kathryn Robinson Student and Teacher Training on Braille and Assistive  
Technology – May 5, 2014 – Bay Village, OH

**Local School Districts**

Jessica Hayes Thinking in Speech: Promoting Independent Problem  
Solving in Children with ASD – Pittsburgh, PA – May  
30, 2014

**5.06/Resignations**

Approval of the following resignations:

**ESC of Central Ohio**

1. Grace Artl – Educational Interpreter, effective June 30, 2014
2. Kevin Murphy – Teacher, effective July 31, 2014
3. Brittany Murray – Intervention Specialist, effective June 3, 2014

**Buckeye Valley Local Schools**

1. Jeremy Froehlich – Athletic Director/Assistant Principal, effective July 31,  
2014

**Olentangy Local Schools**

1. Leila Ba – School Psychologist, effective July 31, 2014
2. Laura Myers – Intervention Specialist, effective May 23, 2014
3. Karli Volkmer – Preschool Intervention Specialist, effective May 23, 2014
4. Awny Hemingway – Preschool Intervention Specialist, effective July 31,  
2014
5. Katherine Leppert – Olentangy Local Schools Preschool Aide, effective  
June 30, 2014



**5.07/Employment**

Approval of the following employment for the 2014-2015 contract year:

**ESC of Central Ohio**

1. Rhonda Dickson – Executive Director of Student Services, 2-year contract, beginning October 1, 2014 through July 31, 2016, at a salary per the Governing Board approved administrative salary schedule for the 2014-15 contract year
2. Robin Ducay – Fiscal Specialist, partial-year contract, 21 days, beginning June 2, 2014 through June 30, 2014 at a salary of \$3,544.72 for the 2013-14 contract year and a 1-year contract, 255 days, beginning July 1, 2014 through June 30, 2015 at a salary of \$43,903.86 for the 2014-15 contract year

**Big Walnut Local Schools**

1. Megan Johnston – School Psychologist, 1-year contract, 215 days, beginning August 1, 2014 through July 31, 2015, at a salary of \$50,658.73 for the 2014-15 contract year

**5.08/Personnel Contract Changes**

Approval of the following personnel contract change for the 2014-2015 contract year:

**ESC of Central Ohio**

1. Tracy Perna – Teacher, correction to 1-year contract renewal approved on April 25, 2014, recommendation to revise to a 3-year contract

**5.09/Stipends**

Approval of the following stipend requests:

**ESC of Central Ohio Stipend Requests**

1. Angela Erwin-Cook – Educational Interpreter, interpreting services for hearing impaired students on trip to Washington, D.C., May 20 - 23, 2014 \$706.68
2. McKenzie Adelman – Intervention Specialist, Preschool summer evaluations, June 16 – 20, 2014, \$1200.00 and July 28 – August 1, 2014, \$1,200.00

**Olentangy Local Schools Stipend Request**

1. Erika Hagen – School Psychologist, 17 additional days of school psychologist services, \$6,775.61

### **OCALI Stipend Requests**

1. Amy Bixler Coffin – Autism/Low Incidence Administrator, Autism Internet Module Instructor for Ashland University, \$200.00
2. Sheila Smith – Assistant Director, Autism Internet Module Instructor for Ashland University, \$1,460.00

### **5.10/Contracts/Agreements**

1. Approval to enter into a comprehensive contract with Columbus City Schools to provide services selected by the district, effective July 1, 2014 through June 30, 2015, to be automatically renewed in 2-year increments unless or until one party provides the other with written notice of intent to terminate; and authorize the Governing Board President, Treasurer/CFO, and Superintendent to sign the contract.
2. Approval to enter into a comprehensive contract with South-Western City Schools to provide services selected by the district, effective July 1, 2014 through June 30, 2015, to be automatically renewed in 2-year increments unless or until one party provides the other with written notice of intent to terminate; and authorize the Governing Board President, Treasurer/CFO, and Superintendent to sign the contract.
3. Approval to enter into contracts for the ESC of Central Ohio's sponsorship of the following community schools for a period of 3 years, effective July 1, 2014 through June 30, 2017; and authorize the Superintendent to sign the contracts.

Graham Primary School

Graham Expeditionary Middle School

The Charles School at Ohio Dominican

The Graham School

Oakstone Community School

Star Academy of Toledo

### **5.11/Miscellaneous Consent Agenda Items/Superintendent**

1. Approval of the proposed salary schedules for ESC of Central Ohio Administrative, Professional, and Non-Teaching/Non-Administrative staff for Fiscal Year 2015; and a base salary increase of 2% for all staff not reflected on the attached salary schedules.
2. Approval of the proposed salary schedule for the State Support Team/IDEA staff for Fiscal Year 2015.
3. Approval of the proposed salary schedules for Olentangy Local Schools staff for Fiscal Year 2015.

4. Approval of the following proposed revised Board policy.

***Proposed Revised Policy***

6152 Student Fees, Fines and Charges

5. Approval of an extension of an unpaid leave of absence for Patricia Rindos, Olentangy Local Schools Preschool Aide, beginning May 1 through May 9, 2014.
6. Approval of the first reading of the following proposed revised Board policy.

***Proposed Revised Policy***

2220 Adoption of Courses of Study

7. Approval of membership in The Alliance for High Quality Education and the payment of dues in the amount of \$3,500.00 for Fiscal Year 2015.

*Approval of the consent agenda:*

**Roll Call:** Mrs. Henkel, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea;  
Motion passed.

#### 6.01/Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools

Mrs. Galbraith provided a report on the recent EFCTS Board meeting. The meeting included an articulate presentation by students in the HVAC program, report on numerous competition wins, and the awarding of culinary art scholarships to EFCTS students.

Delaware Area Career Center

No Items to Report.

Metropolitan Educational Council

Dr. Goodney reported that the MEC Board members accepted the resignation of the Chief Fiscal Officer at their May meeting.

- **Ohio Healthcare Consortium**

Mr. Hutchinson reported that OHI has been very helpful in the packaging and selling of services to additional school districts interested in joining the consortium. OHI is also working in several areas that have the potential to save the consortium money in the future.

- **Treasurer's Update**

Mr. Hutchinson updated the Board on the completion of the new calculations for the Win-Win process for participating districts and that billing/collecting is underway.

- **Superintendent's Update**

Dr. Goodney informed Board Members that Channel 6 News will be airing a report today about 2 of our students in the South-Western City School District working at the Grove City Firehouse.

A copy of the Communications Audit and recommendations prepared by Paul Werth Associates were distributed to the Governing Board members. The next step will be to develop proposed agency objectives and an actual communications plan.

Dr. Goodney distributed a report on the status of all ESC of Central Ohio current, pending and submitted grants and contracts.

A memorandum outlining the ESC of Central Ohio's changes to the goal review/setting, assignment of agency level objectives to the Superintendent and Treasurer/CFO and OSES/OTRES evaluation cycle was distributed for Board members' review.

Dr. Goodney reported that meetings will be taking place with Pizzuti in June to begin the facilities study.

Dr. Goodney also reviewed a handout on the Transformation Planning Model provided to Board members.

Dr. Goodney informed Board members he is currently working on a recommendation on whether or not to move forward to complete an External Review to renew the ESCCO's accreditation with AdvancEd.

- **Upcoming Meetings / Events**

June 27, 2014 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

July 25, 2014 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

August 22, 2014 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

September 10, 2014 / 10 a.m.

Governing Board Regular Meeting / Location TBD

September 10, 2014 / 1 p.m. and September 11, 2014 / 8 a.m.

Governing Board Special Meeting/Work Session / Location TBD

**14-05.03 APPROVE ADJOURNMENT**

It was moved by Mrs. Reid-Pleasnick and seconded by Mrs. Henkel the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 1:55 p.m.

**Roll Call:** Mrs. Henkel, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea;  
Motion passed.



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Joyce Galbraith  
Governing Board President  
Educational Service Center of Central Ohio

**ATTEST:**



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Alan Hutchinson  
Treasurer/CFO  
Educational Service Center of Central Ohio